ASSESSMENT AND DESIGN OF EMERGENCY SANITATION - An aide memoire -RAPID ASSESSMENT Use checklists and AND PRIORITY tables to assess: **SETTING** QUALITY Technical appropriateness Social and cultural acceptability Potential hazard to health Sustainability QUANTITY Compare data with recommended Ratio of facilities/activities to population served minimum objectives and prioritise Distribution of facilities/activities within the area served interventions accordingly **USAGE** Accessibility of facilities to all population sectors Appropriateness of operation and maintenance structures to support sustainability OUTLINE Produce plan of **PROGRAMME** action by: **DESIGN** Identifying the main problems, constraints and points of interest from the assessment Selecting appropriate technical solutions Prepare outline programme Comparing with current practice design and send for approval Selecting appropriate managerial, social and financial Determining the degree of urgency for intervention Select immediate actions that produce minimal conflict with **IMMEDIATE ACTION** Implement immediate actions the outline design proposals NO DETAILED Revise outline programme design **PROGRAMME** Outline design approved? **DESIGN** YES Carry out in-depth consultations with key stakeholders to: Gather additional information Develop demand Increase stakeholder ownership Improve decision making Using the data gathered and involving key stakeholders: Develop the activity time frame Submit detailed programme Determine responsibilities design for approval Select materials and logistics Calculate the budget Produce the Logical Framework NO IMPLEMENTATION Detailed design approved Revise detailed programe design YES Use structures and procedures to manage: Staff Establish: Finances Management structures Outputs Contingency plans Information Monitoring procedures Resources Evaluation procedures Time Stakeholders WEDC, Loughborough University