# Chapter D

# Maintenance of refuse collection vehicles

Adrian Coad and others

It is a scene that is found all over the world. The Municipal garage is almost full with all kinds of unserviceable vehicles - some modern and sophisticated, whilst others are ancient and battered; some need only minor attention whilst others are lacking their motors, rear axles or major body parts. Many of the vehicles have been there for months, some for years..

What are the different views of this situation?

The **politicians** are unhappy because they are getting complaints that the refuse collection service is irregular and inadequate.

The **senior administrators** have the feeling that the engineers and mechanics do not really know their job or are not trying hard enough to keep all the vehicles going.

The transport engineer believes that the problems are not caused by him

- He wants to dispose of aged, unserviceable vehicles that are so old that spare parts for them
  are no longer available; these old trucks are taking up precious space, but the administrative
  procedures are so long and difficult that he does not have the time to do all this extra work to
  get rid of them.
- The modern, sophisticated vehicles are proving unsuited to the conditions they have to work in. He knew that there would be problems and would have advised against the purchase of the vehicles, but no-one asked for his opinion when the vehicles were ordered.
- He would like to make faster progress in the repair of vehicles, but he is hampered by the restrictions imposed by the trade unions on the working practices of his men, he spends too long filling in reports and records, and administrative arrangements leave him very little freedom to purchase the parts he needs and to send some vehicles to outside contractors for specialised repair and maintenance work.
- Often, when the transport engineer wants to take a vehicle into the garage for important maintenance, he is not able to get it because the operations department needs it urgently. The result is that the vehicle is not properly maintained and so it develops major faults.
- Some of the drivers abuse their vehicles and refuse to drive them as they should. They continue to drive their vehicles when they have developed serious mechanical faults, instead of stopping and contacting the garage. They do not report defects until serious damage has been done. The Conservancy department, which is responsible for the drivers, does nothing to rebuke or inform the drivers.

What can be done?

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# **D-1 INTRODUCTION**

It is commonly acknowledged that a large proportion of many municipal budgets is spent on solid waste management, and a high proportion of the allocation to this field is spent on collection - usually considerably more than on disposal. The weak link in the chain, as far as collection is concerned, is often the vehicles. It is not uncommon for collection operations to be hampered by the lack of serviceable vehicles or by the inadequate performance of the vehicles. Maintenance is the key.

Refuse collection services must be reliable. If not, complaints and piles of uncollected waste accumulate at a disconcerting rate. Sometimes the failure of the service is due to labour disputes, but often it is the failure of the vehicles - a failure of maintenance.

It is easy to blame the engineer in charge of vehicles when there is a shortage of vehicles. Often it is not his fault that so many of his vehicles are unserviceable. Unfortunately, the management environment is often constructed so that the maintenance engineer, who knows most about the problems, is not in a position to draw the attention of his seniors to the problems of vehicle maintenance because he fears that he will be accused of being unable to do his job. So no-one hears his insights, and he struggles on in silence to overcome difficulties (that could often have been avoided if others had listened to him), working long hours, receiving many complaints, and rarely being thanked for his strenuous behind-the-scenes efforts.

### D-1.1 Is maintenance neglected?

Varying degrees of importance are attached to maintenance in different places, so it is not possible to generalise on the extent to which maintenance is neglected. There is no doubt that considerable thought and resources have been devoted to developing maintenance capabilities in Mumbai, and much can be learned from a study of the practices and systems in use in the Municipal workshops and garages in that city. Much of the rest of this chapter is devoted to learning from Mumbai's engineers. However, before the case of Mumbai is studied in detail, some general points will be made - some of these points could be used as a checklist.

- 1. Are maintenance engineers involved in the specification and selection of new vehicles? The experience and attention to detail of maintenance engineers can lead to vital insights when vehicles are being chosen. An experienced maintenance engineer can often predict with great accuracy what the weak points of a particular vehicle type will prove to be. Unfortunately it is common that no-one asks for his opinion when vehicles are being chosen, and when the vehicles have been purchased he is unable to draw his superiors' attention to the problems for fear of being criticised for being unable to do his job properly.
- 2. Are operation and maintenance costs considered when tenders are being evaluated? It seems common practice to consider only the purchase price of the vehicles. It would be much more reasonable to consider the operation and maintenance costs in addition to the capital costs, either as an annual cost for each year during the expected life of the vehicle, or as a present cost (i.e. the sum that must be set aside at the beginning to meet all purchase and operating costs throughout the life of the vehicle). Regrettably, in the current situation, it is difficult to obtain operating and maintenance costs from other organisations because engineers may fear the hostility of the supplying company if they release unfavourable figures. The other difficulty is that accounting procedures and records may not be organised in such a way that operating and maintenance costs for a particular vehicle can be abstracted. A later section in this chapter will discuss record keeping.
- 3. Are sufficient resources allocated to maintenance operations? Resources include manpower (especially skilled craftsmen and mechanics, and engineers), investment in buildings and machinery, and recurrent allocations for the purchase of spare parts and payment of outside contractors. The aim should be to minimise the total costs of the waste collection service, and this may sometimes require increasing the resources allocated to maintenance so that less capital expenditure (such as the purchasing of new vehicles) is required to maintain the desired level of service. (For example, a low allocation for maintenance may result in vehicle availabilities of only 50% that is, an average of only 50% of the vehicles being available for duty on any particular day. Spending more on maintenance might lead to a higher availability figure of, say, 80%, so that more of the existing fleet are operational and therefore it is not necessary to purchase so many new vehicles.)

- 4. Are administrative procedures appropriate? It is necessary to have administrative procedures that prevent or discourage theft of tools and spare parts and that prevent unwise purchases and misuse of funds. These systems need to be evaluated from time to time to determine whether they are operating effectively without hindering the execution of maintenance work. There are stories from a variety of countries concerning bureaucratic practices that at least treble the time taken to do a certain maintenance task, and it seems to be common that bureaucratic delays result in the acquisition of spare parts from overseas taking four to six months. There was a case where the repair manuals for vehicles were kept at the head office rather than in the workshop, so that ordering a new spare part became a lengthy and disruptive operation because there was no manual to indicate the number of a part that was required to execute a repair, it would often be necessary to take a second vehicle off the road, identical to the one under repair, and remove the corresponding part from the operational vehicle to show the parts supplier what precise component was necessary. Such practices are obviously counterproductive. Managers should be motivated to improve efficiency and to be willing to change practices.
- 5. Does the management culture value maintenance? Conventional university courses place little emphasis on maintenance, so engineers and managers may have little knowledge of maintenance issues unless they have made a special effort to learn from their colleagues or attend special courses. In solid waste management maintenance is a vital issue. Record keeping is an essential part of maintenance management, but mechanics tire of filling in forms unless they are convinced that the forms serve a useful function. Mechanics and engineers are more likely to be ready to fill in forms correctly and write thorough reports if they are aware that managers read them and act upon them. Senior managers should be aware of this need and ensure that their subordinates know that the reports they write are valued and used.

# D-1.2 The two types of maintenance

(This section includes contributions from A. K. Sarkar.)

There are two ways of carrying out maintenance on vehicles and mechanical plant; they are known as breakdown maintenance and preventive (or planned) maintenance.

Breakdown maintenance involves taking no action till the machine fails to operate; it is only repaired after it has broken down. Preventive maintenance involves repairing the machine and replacing components before there is a failure, so that breakdowns become very rare.

There are situations in which breakdown maintenance is appropriate. Such situations are when a breakdown does not have any serious consequences, such as when there are many spare machines and only the component that has failed is affected. A simple example would be the failure of a light bulb in a room where there are many light bulbs so that the loss of illumination from one does not cause any inconvenience. There are many more situations where breakdown maintenance is being practised, but often this is by default, because of a failure of management. The practice of breakdown maintenance in the wrong situation can lead to unreliable services, extra expenditure and unnecessary emotional and physical stress for maintenance staff.

Preventive maintenance involves repair or replacement before failure occurs. As a result of such timely interventions machines are kept in good condition so that breakdowns are rare, services are seldom interrupted, maintenance work can be scheduled, and expenditure is less because less overtime is paid and repairs are made before defective components cause damage to other parts of the machine. Preventive maintenance also aims to reduce wear and tear, to cut down oil and fuel consumption, to minimise pollution, to extend the service life of the equipment and to promote reliability and safety of operation

An obvious example where preventive maintenance is essential is the engines of a passenger aeroplane. The consequences of failure are so serious that every reasonable precaution must be taken to avoid breakdown. The failure of a small component in an engine could lead to much more serious damage of other components - if the failed part breaks off other components or fractures a fuel line. Airlines strive to maintain regular schedules, and so want to schedule their maintenance work as much as possible. Airlines must be financially competitive, and so seek to reduce maintenance costs. For all these reasons it is essential that thorough preventive maintenance procedures be applied to aero engine maintenance. (In contrast with the engines, some airlines seem

to operate a policy of breakdown maintenance for their in-flight entertainment systems, not making any checks or repairs until a fault is reported and the aircraft is grounded for other reasons.)

An essential element of any preventive maintenance programme is lubrication. Without an adequate supply of oil with the correct properties, sliding parts wear more rapidly, and may overheat and seize. A lubricant serves the following purposes:

- It minimises friction
- It acts as a coolant
- · It carries away metallic particles resulting from wear
- It reduces corrosion
- It minimises the formation of acids and foam.

To achieve these goals a lubricant should

- ♦ be very clean
- contain no solid particles
- be free of water
- contain no acids or alkalis
- have a definite viscosity, stability and pour point.

All lubricants lose these required properties with time, the period depending on the application in which they are used, and so they need to be changed at the appropriate intervals.

Preventive maintenance work may be carried out based on either condition monitoring or replacement schedules. Sometimes the wear on a component is gradual, and regular testing can indicate when breakdown is approaching. In such cases replacement or repair can be based on a measurement of wear or deterioration, and a regular schedule of condition monitoring is required. In other cases deterioration may be unpredictable (being either difficult or uneconomic to measure or coming without warning) and in such cases components should be replaced according to a schedule based on elapsed time or the degree of utilisation of the machine (such as kilometres travelled or hours of operation).

The degree to which preventive maintenance is practised varies according to need and cost. There is a continuum between breakdown and preventive maintenance and the appropriate point between these two must be chosen according to the consequences of failure.

The consequences of failure of refuse collection vehicles are serious. If a truck breaks down the regular collection service is interrupted, causing piles of wastes to accumulate and complaints from the public. The collection crews are idle if their vehicle is inoperative. Mechanics do not like working with vehicles that are loaded with decomposing garbage. Many types of refuse collection vehicles are sophisticated and expensive. The costs of maintaining refuse collection fleets are very high. For these reasons it is clearly appropriate to operate systems of preventive maintenance for refuse collection trucks.

The two types of maintenance can be characterised as shown in table D.1 below.

Table D.1 The characteristics of breakdown and preventive maintenance

Breakdown maintenance	Preventive maintenance
Easy to carry out	Needs corporate planning
Needs no planning	Needs trained staff Needs regular monitoring
Low reliability	Needs backup material
Overall more costly	High reliability Overall less costly

Preventive maintenance needs corporate planning to set up the schedules and to foster the culture of preventive maintenance - of operating according to records and plans and maintaining vehicles at prescribed intervals rather than when they appear defective.

Training is essential so that staff at all levels understand the reasons behind the practice of preventive maintenance. Mechanics who have spent most of their working lives responding to breakdowns may require intensive training and monitoring before they change their methods of working.

Monitoring of the system is vital, especially in the early stages. The need to monitor staff practices has already been mentioned, but there is also the need to review schedules and recommendations to ensure that they are appropriate to the vehicles in the actual working conditions. Schedules may need to be revised in the light of experience, if, for example breakdowns are still occurring when manufacturer's schedules are being adhered to. A key feature of preventive maintenance is the usage of reports and records to determine action.

The backup material that is required includes manufacturer's manuals and service modules and systems for reporting. There are computer software packages that are used to organise preventive maintenance for large vehicle fleets, but the same work can be done manually in an effective way.

There are three tiers of maintenance work -

- (i) daily maintenance, which is normally performed by the driver,
- (ii) scheduled maintenance, which is normally based on the kilometres run, and
- (iii) annual maintenance, which may be the preparation for an annual roadworthiness test or in response to changing seasonal conditions.

Daily checks involve a visual check of the body, checking coolant and lubricant levels, and verifying that the tyre pressures and brakes are satisfactory. Scheduled maintenance involves a large number of tasks; these are described in a later section and in appendix DD-2.3. Seasonal maintenance may involve painting exposed steel with anti-corrosive paint and checking windscreen wipers before the wet season, cleaning the radiator inside and out before the hot season, or ensuring a sufficient concentration of antifreeze before subzero temperatures are expected.

Good, reliable record-keeping is an essential feature of any good preventive maintenance scheme. A key component of the records should be the *Equipment History form*, one of which is kept for every item of machinery (in this case for every vehicle). It details the specification of the equipment and all the maintenance work that has been done on the vehicle. The costs of all maintenance work, both spare parts and labour costs, should be recorded on this form. This information enables the effectiveness of the maintenance schedule and the maintenance work to be evaluated, allows checking that the vehicle has been serviced when it should have been, and enables computation of the true cost of running the vehicle - information that is very important when decisions are being made about the purchase of more vehicles of the same type. If maintenance costs for similar vehicles are very different, the reason may be the way in which the drivers treat their vehicles, and the driver whose vehicle needs more repairs may need retraining or disciplining. The introduction of such a system of record keeping may seem like an impossible task, and it will need considerable effort and perseverance to get it started, but once the system is working it becomes a comfortable routine to keep the records up to date. Information about Equipment History forms that are used in Mumbai is shown in Appendix DD-3.3.

The concept of preventive maintenance needs the support of the highest levels of management because there is often tension between the vehicle repair department and the user departments. The users may want vehicles on a day when they have been set aside for routine maintenance work. If the maintenance department is over-ruled and the vehicles go out for duty, it may prove impossible to service them at the required intervals so that the vehicles are operated until they break down and expensive repairs are required.

One of the major challenges to the engineer who runs a preventive maintenance scheme is the motivation of his workforce. How can he motivate them to perform every task seriously, and to complete the records accurately and in full? Training is the foundation - each employee must understand how to do his work effectively and why his role is important. Supervision and spot-checks (checking that levels are correct, parts replaced and components cleaned after a service is said to have been completed) are part of the answer. Building responsibility is another vital step. Mechanics can be made to feel more responsible by requiring them to write their names and signatures clearly on the report forms that describe the work they claim to have done. Another approach is to divide a large workforce into small teams, each responsible for particular vehicles, and to emphasise the link between the work done by the maintenance crew and the condition and serviceability of the small

number of vehicles that they are directly responsible for. Publishing monthly the availability figures for each team's vehicles could help to develop team spirit and a positive sense of competition between the teams.

### D-2 MANAGING VEHICLE MAINTENANCE IN MUMBAI

The rest of this chapter is mostly concerned with the practice of vehicle maintenance in Mumbai. There is much to learn from the way maintenance is managed in that city. The system of record keeping is well developed, and the tables of information in the rest of this chapter and in the appendices can be regarded both as examples of data collection practice and as sources of information.

### D-2.1 Maintenance infrastructure in Mumbai

Based on information collected by Mrs P Singh, Mr P Pahade and Mr V S Rao

For the purposes of solid waste management, Greater Mumbai was divided into two zones - City and Suburbs. Within the Solid Waste Management Department there was one central vehicle workshop in each zone - the *Unit Workshop* in the City and Santa Cruz in the Suburbs. Most major repairs were carried out at these workshops, and the central stores for spare parts are kept here. In addition there were garages where serviceable vehicles were kept and both major and minor maintenance was carried out. In the suburbs these garages were at Bandra, Malad, Borivali, Kurla, Chembur and Pantnagar.

The Transport Section of the Solid Waste Management Department was responsible for the maintenance of vehicles that were used for solid waste management, and also for vehicles that were used for the following departments: Roads, Health, Hospitals, Schools. Markets, Licences and Encroachment, Pest Control, Wards, and Accounts. This wide variety of functions called for a wide range of vehicle types, including VIP cars, minibuses, ambulances, tankers, breakdown trucks and many others. The range of vehicles used for solid waste collection included at least three types of compactor truck, open tipper trucks (or dumpers), conventional trucks, tractors (some with a container at the rear), JCBs, and jeeps. It was estimated that about 27% of the vehicles were connected with solid waste collection.

An Executive Engineer (Transport) was based at each workshop and responsible for each zone. He was assisted by four Assistant Engineers (who were responsible for two or three garages each). For each garage there was normally a Sub Engineer in charge, and he was assisted by Junior Engineers.

At the central workshop there were three major functions - administration (including preparing budgets, accounting and billing), central stores and vehicle maintenance. Major repairs, including replacement and reconditioning of units (motors, gearboxes, starters, dynamos, clutch pressure plates, water pumps etc.) were carried out at the central workshops, though the following specific tasks were sent out to subcontractors:

- repairs of diesel injector pumps
- repairs of hydraulic systems of compactor trucks
- · tyre retreading, and
- minor machining.

Apart from the administrative side and the engineers already mentioned, the staffing at the Santa Cruz workshop was as follows:

- two sub-engineers, one responsible for maintenance and one for stores
- three junior engineers
- two clerks
- one technical assistant
- one foreman.
- one technical time keeper,
- three shop recorders,
- four store assistants, and
- 123 craftsmen and labourers.

The ratio of maintenance staff to vehicles at Santa Cruz was 1.3:1 - this is a norm agreed between the MCGM and the unions and includes para-technical staff such as time-keepers, shop recorders, store assistants etc. It must be remembered that most of the vehicles were much simpler than refuse compactors, so this ratio might need to be higher if only refuse trucks were being maintained. The number of staff employed was high compared to numbers employed in some other countries, but a detailed study of staff working patterns would be needed to determine whether the workshop was actually overmanned. Similarly, the balance between skilled and unskilled staff is another factor that is to be considered.

The stores section at the central workshops was responsible for procuring almost all the spares and consumables needed for vehicle maintenance (except mild steel plate, uniforms, bleaching powder and cotton waste). Items were classified into schedules according to the type of supplier (vehicle manufacturer, component manufacturer, authorised dealers etc.) and according to class based on Terms and conditions were negotiated with these suppliers to be valid for two years to avoid the time-wasting procedure of tendering for every purchase. Reordering of spares was carried out when the stock levels fell to a four month supply, with the aim of holding at least two months' stock at The operation of any stores department can be monitored by ascertaining the number of requests for parts that have been satisfactorily met within a given time interval. Surveys of this type conducted on a regular basis indicate whether the stores are operating in a satisfactory way, and if the operation is deemed to be unsatisfactory, the reasons should be investigated. Possible causes may be a deterioration in the performance of suppliers (which would call for a revision of the reorder levels) or insufficient powers for the engineer in charge. Delays in the supply of spare parts result in expensive vehicles being unproductive for unnecessarily long periods of time, and perhaps a failure to provide a service, a crew being idle and precious workshop space being occupied; considerations of the costs of delays should be used to justify investigations and expenditure related to spares procurement. A survey on the supply of spare parts for one month in 1993 is presented in Appendix DD-2.1

One of the suburban garages - Bandra - and one of the city garages - Prabhadevi - were studied in more detail. Much of the vehicle data used in this report comes from these two garages; the authors have been favourably impressed by the standard of record-keeping at Bandra and Prabhadevi and are very grateful for the help provided by the staff there. Table D.2 below shows the vehicles that were kept at Bandra and their status on one particular day in 1993.

Table D.2 Vehicles at Bandra garage and their status on 27 November 1993

Type of vehicle	Number	Status						
		Proposed for scrap	Annual test	Long laid up	Running repair	Available		
Refuse (open)	5	5						
Refuse compactor	21	-	2	-	4	15		
Mechanical sweeper	2	-	1	1	-	-		
JCB	2	-	-	-	1	1		
JCB dumper (open tipper)	11	1	-	1	-	9		
Dog van	1	-	-	-	-	1		
Ambulance	20	4	4	-	1	11		
Hearse	.4	-	1	-	-	3		
Pest control vehicle	1	1	-	-	-	-		
Dy Chief Accountant's van	5	-	-	-	-	5		
Garage duty	1	-	-	-	1	-		
Breakdown truck	2	1	-	-	-	1		
TOTAL	75	12	8	2	7	46		

Key Proposed for scrap:

No longer regarded as serviceable; permission to scrap is awaited

Annual test

Vehicles are required to pass a condition and roadworthiness test each year,

also known as "Police Passing" and RTO test

Long laid up

The vehicle is considered repairable, but it has been out of service for at least

two months

Running repair

Undergoing or awaiting repairs

Available

Ready for service

At Bandra garage there were 65 employees connected with maintenance and 124 involved in operation - drivers and assistants who accompanied drivers in refuse compactor trucks. Details of the maintenance staffing are provided in appendix DD-2.2. Servicing and routine maintenance was carried out at the garages, and some of the work in preparation for the annual test (depending on workloads at garages and the central workshop). At the time of the study in 1993 most of the compactor trucks were still in their warranty period so the manufacturer was responsible for repairs for the new vehicles. The manufacturer had set up a team that was working at Bandra to undertake repairs to the bodies of the new compactor vehicles. They also helped with repairs to the hydraulics of older compactor trucks. Their presence at the garage gave the permanent employees the opportunity of observing how repairs were handled (provided that their own work was not so much that they had no time to observe the manufacturer's mechanics at work).

# D-2.2 Preventive maintenance systems in Mumbai

(Most of the information in this section and in Appendix DD-2.3 has been provided by Mr V K Rao, MCGM, and the editor is very grateful for his contribution and involvement.)

Preventive maintenance in the Solid Waste Management Department of the MCGM was based on a programme regular servicing or "docking" for the refuse collection trucks. There were five levels of servicing operation for refuse collection trucks:

Ν	Normal servicing	every 1 000 km or monthly
Α	'A' Docking	every 4 000 km
В	'B' Docking	every 8 000 km
С	'C' Docking	every 16 000 km
D	'D' Docking	every 32 000 km

The schedule for servicing was therefore decided according to the reading of the kilometre gauge (odometer) of the vehicle. For more sophisticated and larger types of machinery (such as a bulldozer) it is customary to measure usage by means of an hour meter, which records the time that the motor is actually running, rather than the distance it has travelled. However, since refuse trucks are built onto normal truck chassis, the only available method of measurement of usage is the odometer. The distances covered by a vehicle in a day vary greatly within the city - trucks bringing waste from the city centre may cover twice the distance each day that is covered by a vehicle operating close to the disposal site, so it is not feasible to base the maintenance schedules on calendar time (rather than distance covered). The intervals between servicing or maintenance for heavy municipal vehicles in Mumbai have been set as shown in table D.3

Table D.3 Frequencies of different types of service

Reading of odometer (km)	Type of service or docking
1 000	N
2 000	N
3 000	N
4 000	Α
5 000 etc.	N
8 000	В
9 000 etc.	N
12 000	A
13 000 etc.	N

Reading of odometer (km)	Type of service or docking
16 000	С
17 000 etc.	N
20 000	Α
21 000 etc.	N
24 000	В
25 000 etc.	N
28 000	Α
29 000 etc.	N
32 000	D

[This raises the issue of whether the kilometre gauges are reliable. In some cities the workshop staff will say that it is not possible to keep these gauges operational, and so a system like this can only be operated by estimating the distances that the vehicles have covered - a task that adds a considerable degree of paperwork and introduces uncertainty. Some drivers might feel that it is in their interest to

have inoperative odometers in their vehicles since that would make it more difficult to account for the usage of fuel, enabling them to sell some of their fuel without detection. Other drivers might be glad of the opportunity of travelling further than they are authorised. In other cities the management might make it a matter of priority that odometers should be kept operational at all times so that maintenance can be organised as described above, pilferage of fuel can be discouraged and the general condition of the vehicles can be monitored more precisely.]

Lists of instructions called Docking Schedules have been prepared to guide the fitters as to what should be done for each vehicle at each docking. They have been reproduced in Appendix DD-2.3. They show that components are to be replaced at certain specified intervals. These replacements were not at the discretion of the fitter, but should always be done at the time indicated. When a vehicle was expected in for a docking the necessary parts were prepared on a tray and checked by a sub-engineer. At the end of the service, all the old items that had been replaced by the new parts were to be returned on the tray to be checked and then destroyed. This degree of checking and security is essential because there is a strong temptation for mechanics to keep the new parts and sell them, leaving the old worn-out parts in the vehicles, or perhaps the used components might be cleaned and sold as new components.

Exchange units were normally replaced at predetermined intervals according to the docking schedules. For example, dynamos were replaced every 8 000 km, and clutch plates every 16 000 km. Engines were replaced every 128 000 km. (A history form was kept for each engine, recording which vehicle it was taken from, at which garage, and by whom, and showing into which vehicle it was subsequently fitted etc.) The units that were removed were reconditioned in the workshop and kept ready for fitting into another vehicle when an exchange was necessary. In this way units could be reconditioned when the fitters had time, and in clean and convenient conditions. If this unit replacement system were not used, major vehicle parts would need to be repaired in a hurry while the vehicle was kept idle in the garage. This system can only be economically applied if there is a degree of standardisation, so that components from each vehicle can be used in a number of others.

Standardisation on a few types of vehicle is important for a number of other reasons also. It reduces the number of spare parts that must be held in the stores, and it enables the mechanics to be very familiar with the small range of different types of machine so that they can perform the maintenance work efficiently. Standardisation on just one vehicle type is rarely possible in a large city because there is usually a variety of situations that must be served so that several different types of vehicle are required. A typical constraint is the width or road surface of the access route; in some situations narrow trucks are needed to reach certain parts of a city. Sometimes standardisation is prevented by the method of selection of the vehicles - if they are selected solely on the basis of the lowest tender or as a result of trade agreements, the transport engineer is not in a position to standardise his fleet as he would like to.

Determination of the intervals at which items should be changed (that is, preparation of the docking schedules) depends on the experience of the engineer. The starting point may often be the recommendations of the manufacturers; but this may need to be modified. A very good example is given by the frequency of changing engine oil. The chassis manufacturers of a particular compactor vehicle used in Mumbai recommended that the oil should be changed every 16 000 km. Engineers in charge of the vehicles monitored the condition of the oil and noticed that it reached the state when it needed to be changed sooner than it should have. They realised that this was because the engine of a compactor truck works hard when the vehicle is stationary - compacting and unloading the refuseand so the distance covered alone is not an accurate indication of the amount of work done by the engine and transmission. (The manufacturers of the engine had set the distance that an ordinary truck could run, without thinking of the extra work done by a refuse compactor when it is stationary.) In Mumbai it has been decided to change the engine oil at intervals of 8 000 km. Intervals between oil changes depend on the specification of the oil that is used; it may be cost-effective to use a more expensive oil if the required intervals between changes are longer.

There was a similar approach in Calcutta, as described by A. K. Sarkar. Two coefficients were used; one relating to the conditions under which the vehicle was operating, and the other being concerned with the type of body. For example, a chassis manufacturer might recommend a frequency for oil change of 8 000 km, but this would be for a long-distance transport vehicle operating on paved roads and usually running in top gear. However, for a vehicle that is operating at low speeds on bad roads

and dusty conditions, this interval should be reduced by the coefficient 0.6. If the standard chassis is fitted with a specialised body that includes hydraulic systems, the interval between oil changes should be reduced by a further coefficient, for example 0.8 for a tipper truck or dumper-placer truck. So, for this example, the interval between oil changes for a tipper truck collecting solid waste should be:

 $8\ 000\ x\ 0.6\ x\ 0.8 = 3\ 840 \sim 4\ 000\ km$ .

Similarly, the manufacturer may recommend that an oil filter be serviced every 1 000 km. If, however, a vehicle is working at low speeds and in dusty conditions, the interval between servicing should be reduced by the coefficient 0.6 to 600 km. If the vehicle also has hydraulic equipment that causes the engine to operate when the vehicle is not moving, the interval should be reduced by a further 0.8 to 480 (or 500) km.

Maintenance records should also be used to determine the frequency at which parts should be replaced or overhauled. If breakdowns still occur as a result of failures of parts that are exchanged or repaired in the preventive maintenance schedules, it is likely that it would be appropriate to increase the frequency at which these parts should be replaced. It is recommended to use a report form that is to be filled in whenever a vehicle breaks down; the breakdown is classified into one of three groups:

- a) due to a fault in the last servicing or docking
- b) non-avoidable, or
- c) accidental.

If the breakdown is thought to be as a result of poor servicing (category [a]), the name of the fitter who carried out the last servicing should be written on the breakdown form. A regular inspection of these breakdown forms would enable the engineer to form an opinion as to whether the frequency of servicing of a particular part of the vehicle has been sufficient. The form is reproduced in Appendix DD-2.4. These forms might also indicate if the routine maintenance is being done correctly, if the results were collated in such a way that any trends or high frequencies of particular faults could be discerned.

Another key element of preventive maintenance is the scheduling of the maintenance work so that the work for the mechanics is evenly spread throughout the year. This requires good judgement from the transport engineer to know how long different tasks will take, to know when vehicles can be spared, and to continue to make allowances for unforeseen breakdowns and complications. Appendix DD-2.5 shows a table used to forecast when each vehicle will need to be called in for its next docking.

Tyres can be an expensive item in the maintenance of refuse trucks because of the high risk of punctures when driving over refuse, and the risk of rubbing the tyres against kerb stones. The maintenance of tyres has been discussed in some detail in Appendix DD-3.2.

New vehicles were allowed to run for two years before the first annual RTO roadworthiness test must be taken. If a number of new vehicles arrive at the same time it will be necessary to test most of them at staggered intervals early (i.e. before the two years has passed) so that it is not necessary to take all the new vehicles out of service at the same time

# D-3 MAINTENANCE RECORDS

# D-3.1 Recording systems

As has already been mentioned, record keeping is an essential prerequisite of preventive maintenance. The records should be in a form so that the required information is easily abstracted. Record-keeping is not an end in itself; all records should be evaluated from time to time in an effort to reduce unnecessary form-filling and report writing. The amount of time that craftsmen spend on record keeping should be kept to the necessary minimum.

At Bandra garage in 1993 it was noted that there were 36 registers used to record a variety of operational and maintenance data. Their titles were as follows: (Items marked \* are discussed later in this chapter or in the appendices.) The titles of the registers are listed in table D.4 below

Table D.4 List of titles of maintenance registers

1.	Staff muster	19.	Tyre register* - see Appendix DD-3.1, 2
2.	Driving licences	20.	Tyre repair register* - see Appendix DD-3.1, 2
3.	Addresses	21.	Tool register
4.	Spot muster	22.	Inward and outward register
5.	Overtime statement	23.	Dead stock register
6.	Overtime register	24.	Plant and machinery register
7.	Daily diaries	25.	Despatch slip register
8.	Additional work allotment	26.	· · · · · · ·
9.	Job allocation	27.	Store receipt register
10.	Vehicle allocation / vehicle manufacturer	28.	Store issue register
11.	Breakdown register	29.	Store ledger
12.	Sickness register (vehicle defects) * see D-3.2	30.	Gate pass register
13.	Log sheet	31.	Spare parts register
14.	Fuel and trip register** - see Appendix DD-3.1	32.	Stores indent
15.	Daily utilisation report	33.	Material requisition notes
16.	Oil register	34.	Servicing schedule
17.	Oil consumption register* - see Appendix DD-3.1	35.	Police passing dates schedule
18.	Battery register	36.	Maintain module
1	• •		

# D-3.2 Data on vehicle defects

Before discussing data on vehicle defects it is appropriate to discuss the main types of vehicle that are referred to in this section. Two basic types are considered - compactor trucks and *dumper placers* - known outside India as skip lift or container hoist trucks.

At the time of the study there were two types of refuse compactor vehicle in common use. The older vehicles were the Airtech Schörling 4R type which have been described in a previous report (Observations of solid waste management in Bombay 1992 by Scheu and Coad) and which are conventional ram-operated rear-loading compactors.

The more modern compactors are the Airtech "Multipack" model which is an Indian design which aims to reduce maintenance by minimising the number of hydraulic rams required to perform all operations. By using chains and cables, the pair of large rams on top of the body lift the one cubic metre wheeled containers, compact their contents into the body and also raise the tailgate during emptying. The load is ejected by means of an ejector plate that is operated by two rams operating in (See figure B-2.1.) There have been some teething problems with this new design which have hopefully now been sorted out. The lifting mechanism at the rear reduced the ground clearance of the body considerably so that on soft ground at disposal sites it sometimes became held by the ground, so that when the vehicle tried to move the resting rods that held this equipment in position became bent or broken. The cables that lifted the wheeled containers sometimes became elongated displaced, affecting the operation. The ejector rams, being offset from the line of action, sometimes became bent. Minor problems, such as the lack of bushes in a lever mounted on a shaft. and the lack of grease nipples in the cable pulleys have hopefully been rectified by now. The seals in the hydraulic rams were also prone to leaking and this suggested that a higher specification for the rams would be appropriate. There were also some chassis problems in the early models received by the MCGM. Multipack trucks are shown in photographs 5 and 6.

Two types of dumper placer were in widespread use in Mumbai, though there were other, smaller models also being used. One was based on an Ashok Leyland chassis and the other on a Tata chassis. One problem with the former type was the hydraulic rams used to stabilise the vehicle when lifting heavy containers - they were simple vertical rams which could be damaged if the driver started his vehicle moving while the ram was down.

The basic source of information on vehicle defects has been the "sickness register" which is kept in a foolscap-size bound notebook. It was completed every day except Sundays, and the entries were summarised daily for compactors and weekly for all vehicles. The basic format that was being used at Mumbai garages is illustrated in table D.5

Table D.5 Sample of vehicle sickness register from Prabhadevi Garage, October 1 1994

Serial number	Vehicle number	Vehicle type	Service	Laid-up since	Remarks
1	1185	AL	Ref	9/8	Hopper beam (Bandra)
2	1081	ii.	ı,	5/9	Accident (Waiting for other parts)
3	1069	"	u	ű	Automotive (Kurla)
4	1198	и	u	27/9	Packer plate not operating (Bandra)
5	1183	"	u	29/9	B servicing and PTO mod <sup>n</sup> work
6	1088	"	u	1/10	Air lock
7	1095	tt.	"	30/9	F/L leaf spring work, other work
8	1199	EE	u	30/9	Ejector cylinder bent (B)
9	7996	tt.	Asp	18/9	RTO passing
10	7994	66	ű.	25/9	u
11	1131	u	"	21/9	Accident, door lock
12	1110	tt.	ű.	1/10	Brakes weak, horn, driver's seat faulty

The last part of the registration number of the vehicle is written in column 2.

The third column may have a description of the vehicle such as "MPRC A/Leyland" (Multipack Refuse Compactor Ashok Leyland), or, simply as here "AL" for Ashok Leyland.

Column 4 shows the service that the vehicle is put to; "Ref" refers to refuse collection and "Asp" may refer to road repairs.

The next column shows the date when the vehicle was taken off the road. This could be taken from the previous day's entry.

The last column gives the reason for the vehicle being off the road, and in this case also shows where the vehicle has been taken for repair (Bandra or Kurla). Alternatively, some registers have a column headed "Attended by" in which would be written the initials of a mechanic or (for example) "Airtech" - the manufacturer of the compacting bodies who had a base at Bandra.

This register provides a vast amount of data concerning the maintenance of the vehicle fleet, but the register took unnecessary time to complete, and abstracting certain items of information for a long period of time is a lengthy process.

Preparing the table each day and writing in the data took more time than was necessary. If a proforma were prepared in advance some time could be saved, and the repetition of data from one day to the next could be avoided. For example, if a vehicle is off the road for twenty days for the same reason, the same entry is made for the vehicle each day, that is, twenty times.

If information is sought about the performance of maintenance tasks, the occurrence of certain failures, or the duration of specific problems, many pages of the register must be referred to. The method of recording the data shown in table D.6 would reduce some of these problems and provide the data in a much more accessible way. A blank table of the form shown would be started each month. It should have enough columns to accommodate all the refuse collection trucks at a particular garage, and enough rows to allow the entry of data from each day of the month. If a vehicle is used on a particular day the appropriate space should be ticked. If the vehicle is serviceable but not used, the entry should be "Sp" as an abbreviation for "spare". If the vehicle is off the road for other reasons, the reason should be indicated according to the key at the bottom of table D.6. The key separates the defects into basic categories of mechanical problems, concerned with the chassis (supplied by Ashok Leyland usually) and the body (manufactured by Airtech). The other major categories are "S" for preventive maintenance servicing and "P" for preparation for the annual roadworthiness test. Lower case letters are then used to specific mechanical and body problems in more detail according to a code that can be developed to suit common failures and convenient categories. The second and third columns are for daily summaries of the total number of vehicles allocated to the particular garage and the number on-line or spare i.e. the number available. This method of record keeping simplifies the data entry process and enables a supervising engineer to see at a glance how many vehicles have been available, how long any particular vehicle has been laid up, and what types of problem are occurring frequently. Records for several months have been compiled and are presented in slightly different forms in Appendix DD-1.

One obvious way of using the data extracted from the sickness records is to calculate the availabilities of the vehicles - that is, the percentage of the time that the vehicles are available for service. Availability data show the effectiveness of the maintenance operation and also suggest the number of vehicles that should be purchased - if, for example, the availability is 50 % it means that two vehicles should be purchased for every vehicle needed on the road each day. Availabilities would be expected to vary with the type and age of the vehicles. Figure D.1 below shows availability data for compactor trucks for almost two years. It can be seen that the availabilities vary between 53% and 74%. The lower values suggest that there is a need to investigate the most common causes for vehicles being off the road. Bus companies are able to achieve availabilities approaching 90%. but before comparisons are made with refuse truck fleets it must be remembered that buses are much simpler vehicles than rear-loading compactor trucks, and refuse collection trucks are often obliged to run on difficult ground at disposal sites. The graph also shows that for the period February to August the figures for 1993 are lower than for those for 1992. The most obvious explanation for this is that the new compactor trucks which were supplied from February 1993 onwards were not as reliable when they first arrived as the older vehicles they were replacing. (A detailed study of maintenance records would show if this was indeed the case and what the common problems were.)

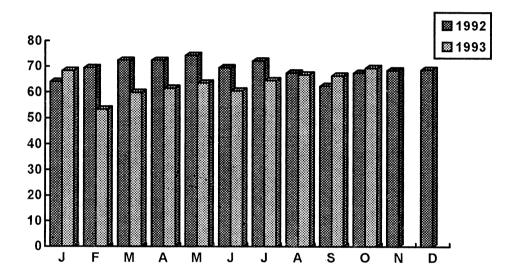


Figure D.1 Monthly availability of refuse compactor trucks for the period January 1992 to October 1993

An inspection of the charts in Appendix DD-1 shows that considerable time is sometimes taken to prepare the trucks for the annual roadworthiness test, and for the test itself. Figure D.2 shows how the time for this work has varied over the period December 1991 to April 1993.

Similarly, it is possible to use information such as that presented in table D.6 to determine the time taken for any repair. If a vehicle is off the road for a long time for the same reason it is likely to be either because of a shortage of skilled fitters to carry out the repair or the lack of the necessary spare parts. The lack of parts may be due to the failure of manufacturers or dealers to have them available, or because of lengthy bureaucratic purchasing procedures. It was reported that, in 1993, subengineers and junior engineers had no right to purchase spares from the open market, and assistant engineer had the right to spend only up to Rs 50. - a limit that had been in place for about 30 years. Delays in repairs can be very expensive because an expensive vehicle is lying idle and workshop space is being occupied unproductively. In many cases it might be worthwhile to examine the degree to which repairs are taking more time than they should, and if this appears to be a problem, to identify ways of reducing the periods for which vehicles are off the road. One further reason for delays in

Table D.6 Data from Bandra Garage October 1993

October 1993			Vehicle registration numbers								
Day	Total	O/L+Sp	2469	2470	2471	2472	2473	2474	2475	2476	2477
1	22	12	Вu	✓	M h,l	1	<b>V</b>	<b>✓</b>	M b,i	1	<b>✓</b>
2											
3											
4	22	14	В	✓	<b>✓</b>	<b>✓</b>	<b>✓</b>	1	M	<b>✓</b>	<b>✓</b>
5	22	16	✓	✓	✓	<b>✓</b>	<b>✓</b>	✓	M	✓	<b>✓</b>
6	22	16	✓	✓	<b>✓</b>	M m	<b>✓</b>	<b>✓</b>	M	<b>✓</b>	<b>✓</b>
7	22	15	<b>✓</b>	Во	Вu	✓	✓	✓	M	<b>✓</b>	✓
8	22	16	<b>✓</b>	В	✓	Sp	<b>✓</b>	✓	M	<b>✓</b>	Во
9	22	15	<b>✓</b>	В	✓	✓	✓	✓	M	✓	✓
10											
11	22	15	/	Во	Sp	<b>✓</b>	✓	✓	M	✓	✓
12	22	14	/	В	<b>/</b>	✓	1	1	M	<b>✓</b>	Вр
13	22	14	Во	В о,рс	B o,l	✓	<b>/</b>	✓	M	<b>✓</b>	B m,p
14	22	15	<b>1</b>	<b>✓</b>	1	<b>✓</b>	<b>✓</b>	<b>✓</b>	M	<b>✓</b>	В
15	22	17	<b>/</b>	<b>✓</b>	Вр	S	<b>/</b>	<b>✓</b>	M	<b>✓</b>	<b>✓</b>
16	22	15	<b>1</b>	<b>✓</b>	В	S	1	<b>/</b>	M	<b>✓</b>	B u,i
17											
18	22	17	<b>✓</b>	✓	В	S	✓	✓	Вt	✓	✓
19	22	17	B 1,p	✓	В	S	✓	✓	В	✓	✓
20	22	15	Мс	✓	В	S	✓	✓	В	✓	<b>✓</b>
21	22	17	✓	✓	Вр	S	✓	Мс	В	✓	✓
22	22	16	✓	✓	В	✓	✓	M	В	✓	✓
23	22	14	<b>✓</b>	<b>/</b>	В	M d	✓	M	В	<b>/</b>	<b>/</b>
24											
25	22	16	✓	✓	✓	M	Вt	M	В	✓	✓
26	22	16	Мс	✓	✓	M	✓	✓	В	✓	✓
27	22	16	?	✓	✓	M	1	✓	В	. 🗸	<b>✓</b>
28	22	16	✓	✓	Вр	M	<b>✓</b>	<b>✓</b>	В	<b>✓</b>	✓
29	22	14	<b>✓</b>	✓	В	M	✓	<b>✓</b>	<b>✓</b>	<b>V</b>	✓
30	22	15	✓	✓	✓	M	✓	✓	✓	✓	В
31											

Note: Servicing for new vehicles is done by supplier (BML)
Observations: Older vehicles kept as spares when sufficient vehicles are available

B Body repairs M Mechanical, P Annual S Service Sp Spares L Long laid up Police test (More than 2 months)

The list of lower case characters may be difficult to remember; the author has taken some liberties with spelling and added reminders for his personal use; the reader should consider developing his own system.

a b	ch <b>a</b> ssis brakes	J k	lubrikation system	s t	pto springs
c d	clutch cb cab differential	l m	container lift motor	u v	rams - uther (not leaks) rust (vanishing steel)
e	electrical	n	starting	w	wire rope
f g h i	fuel gearbox wheels air pipe, system	o p q r	ram leaks (o rings) packer plate pc chain qontrols resting rods	x z	ejector plate (exit) tailgate lock (at the end)

repairs may be the facilities that are available to the mechanics - shortages of tools for certain tasks or inadequate protection from the weather (especially monsoon rains) may be the reason for some repairs taking a long time.

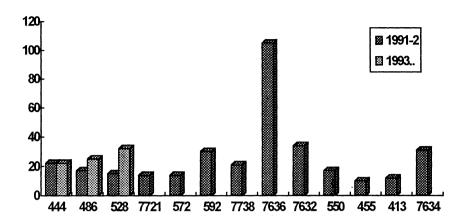


Figure D.2 Time taken for annual roadworthiness test

Compactor trucks for refuse collection have complex hydraulic machinery for lifting, loading, compacting and unloading solid waste. It is to be expected that such machinery will fail from time to time. A review of failures of hydraulic systems in compactor trucks based at Prabhadevi Garage is shown in figure D.3.

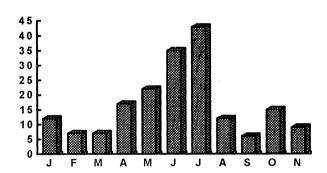


Figure D.3 Hydraulic failures in refuse compactor trucks based at Prabhadevi Garage in 1994
(The value for November is for the month up to the 20th day)

The results show particularly high failures during the monsoon months. This is probably because the density of the waste is much higher when it is wet and so the lifting equipment is overloaded. At Prabhadevi garage a wheeled refuse container has been partly filled with concrete so that the lifting gear can be tested after repairs have been made and before the vehicle is sent out for duty

Another common problem with refuse collection vehicles is the wearing out of clutch plates. This is because these vehicles spend much of their time in slow moving traffic in which there are frequent gear changes, and because driving with a full load on soft ground on refuse disposal sites adds to clutch wear. Figure D.4 shows, for different vehicles, the replacement rates for clutch plates during the period April 1991 to March 1992, and the replacement rates for pressure plates for the period June 1991 to March 1992. The chart shows which vehicles have suffered most clutch wear, and suggests that there might be benefit in providing some training for the drivers of the vehicles with the most clutch wear. The reasons for low wear, particularly for 4143 should be examined - it may have

been because the vehicle was little used during that period because it was kept as a spare or was awaiting repairs for much of the time, or it may have been the result of skilful and careful driving.

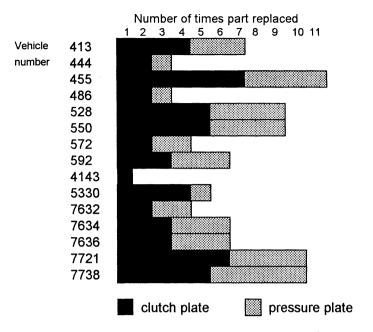


Figure D.4 Replacement rates for clutch parts for various compactor trucks.

A detailed way of calculating the achievement of a garage in the area of maintenance is shown in table D.7, which is taken from the records of Prabhadevi Garage. It analyses the situation in terms of vehicle days - for example the total number of vehicle days in a month is the number of vehicles based at the garage multiplied by the number of days in that month.

Table D.7 Record of operations May-November 1993, Prabhadevi Garage

Row#	Description	May	June	July	Aug	Sept	Oct	Nov
1	Total number of vehicles	22*	28*	28	28	28	28	28
2	Total vehicle days for whole fleet (number							
	of vehicles multiplied by number of days							
	they were at the garage)	586	766	868	868	840	868	840
	Number of vehicle days lost to							
3	body failures	112	181	190	158	185	134	136
4	mechanical (chassis) failures, including		}					
	servicing and docking	72	163	146	136	143	112	151
5	vehicle not being required (spare)	31	10	45	44	17	10	16
6	vehicle days lost because of accidents	6	26	36	31	30	33	30
7	Total of vehicle days lost [rows (3+4+5+6)]	221	380	417	369	375	329	333
8	Balance of vehicle days [rows (2 - 7)]	365	386	451	499	465	539	507
9	Required vehicle days - i.e. demand	380	390	454	503	493	546	518
10	Service efficiency [rows (8/9)] percent	96	99	99	99	94	99	98
11	Number of vehicles supplied	13	13	15	17	17	18	18
12	Fleet efficiency [rows (11/1)] percent	59	46	54	61	61	64	64

Notes Row 1 \* varying through the month

Row 7 It appears that the author made an error in transcribing the values for October since the values in rows 3 to 6 do not add to the figure in this row.

This method of analysis gives a useful summary of the service provided by the garage. By including the spare vehicles with the vehicles not available the service efficiency provides a useful indicator of how well the garage has met its obligations over the month. Considerable effort is required to collect all this data from the daily register.

# D-4 CONCLUSIONS

- The management of maintenance is a subject that is challenging and important.
- Good preventive maintenance can save money and improve reliability.
- A successful maintenance programme requires teamwork and commitment; from the fitters and drivers who carry out regular inspections and maintenance work and fill in information slips, to the manager who designs and modifies the information management system, monitors the reports regularly and acts upon the information he receives.
- Information costs money. It takes time to fill in forms and update records, so ways should be found of simplifying reporting procedures without losing useful information.
- Information is valuable if it is used to save money and improve efficiency.
- Information is worthless if it neither reviewed nor used. The use of maintenance information can be encouraged by presenting it in a form that is convenient to use.
- The kilometre gauge or odometer is an important tool in maintenance management. Kilometre readings are used in many maintenance records and so a high priority should be placed on keeping the kilometre gauges in trucks in good condition.

### D-5 EXERCISES

Review the charts in Appendix DD-1 and answer the following questions:

- Note the slight differences between the styles of presentation of the different charts and make recommendations as to which features are most useful, and which style is easiest to use and interpret.
- 2. List the items of information that can be deduced from the charts. Write your answers in the form of questions that can be answered from the charts.

(For example the charts could be used to answer the question - Which is the most common fault occurring in the trucks?)

- Compare these charts with the daily sickness register method of recording vehicle faults, as illustrated in table D.5.
  - a) Discuss the advantages and disadvantages of each system in terms of the time taken to enter the information and the ease with which a manager could extract information.
  - b) If charts were used in this way for recording the condition of the fleet, would a daily register still be necessary? If it would, for what purposes would it be used?
- 4 Compare the availabilities of different types of vehicles. (There are three types of vehicles mentioned in the charts: older compactors, Multipack compactors, and dumper-placers or skip trucks.)
  - a) Consider whether there is enough information to draw reliable conclusions about the average availability of each type.
  - b) Examine the relationship between vehicle age or make and reliability for dumper-placer trucks.
  - c) Consider whether workshop practices and priorities might have an influence on availability figures, giving evidence for your opinions.
  - d) Imagine that you were appointed as a manager of one of the garages studied. Develop a strategy for improving availabilities, based on the records that are presented here.
  - e) How could information about availabilities be used in the process of selection of the most economical type of vehicle for use in a particular situation?

Review the registers in Appendix DD-1

- 1. Consider whether it would be helpful to add any further columns to the tables to assist managers in identifying any important information. Do this for two cases:
  - (i) where the records are prepared manually
  - (ii) where computers are used and the software is being developed especially for this application.

2. Estimate the fuel consumption of the compactor vehicles. Consider whether it is better to use an average of the values that can be calculated rather than to select only two or three of the figures that you can calculate.

# Using on the records in Appendix DD-1.3:

- 1. Estimate the utilisation ratio (number of vehicles in service divided by total number owned) for the different types of vehicles and different months. Comment on the results.
- 2. Discuss reasons why this ratio may not be the same as availability. (Some of the reasons may apply to only some types of vehicle.)

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# Appendix DD-1.1 Charts of vehicle defects, Bandra Garage, Mumbai Suburbs

DD-1.1.1 February 1993

10 vehicles are required for duty each day

continued on next sheet

Numbers 24xx and 25xx are for new type of compactor (Multipack); others are for previous type (4R)

Feb	Total	2469	2470	2471	2472	2473	2474	2475	2476	2477	2482	2483	2503	2504	2505
_	17	Mδ													
2	17									Mz,n	Mn				
3	14									Σ					
4	23						Σ			Σ					
5	19		Mms				Вр			Σ					
9			Σ				മ		Νs						
7															
8	21						В			Mn	В	Ms			
6	24				S		œ		S	∑	В	Σ			
9	24				B XU		മ	Вр		Σ	Me				
1	23				В			Z L	8	Σ	Σ				
12	24	Sp	Sp		æ	Sp		Σ		Σ	Σ			Sp	Sp
13	24							Σ	Mg	Σ	Σ		Mf		Sp
14															
15	24	Sp	Sp					Σ	Σ	Σ	Z			Sp	
16	24	S						Σ	Σ	Σ	Σ				Вz
17	24	Bz	8	S			Mg	Σ	Σ	Σ	Σ				
18	23	B					M	Σ	Σ	Σ	Σ				E
19	<u> </u>	1					•	•	-		•				
8	23		Μg				В	Σ			Σ				
21															
22	23		Σ					Σ			Σ				
23	23		Σ					Σ			Σ				
24	22		Σ			Mn		Μ			Σ				
25	22		×			Σ	Mg	В	Bz,t		Σ				
26	22		Σ			Σ	≥	Вр	В		Σ				
27	22		Σ				М	В			Σ		Вz		
78			•												
							- 1								
	2000	An ob	Dogorde chan 2512 finallod	100HC1.12	ot Dan	of Dondro 18th Floh		2512 17	0510 17th Fah						

Records show 2513 fuelled at Bandra 16th Feb., 2512 17th Feb

Key to lower case letters is on next sheet

S Service P Annual Police test M Mechanical, i.e. chassis B Body repairs

Sp Spares

E Elsewhere (but included in numbers) L Long laid up (More than 2 months)

pto rams - uther (not leaks) rust (vanishing steel)

**□** > }

resting rods

s steering spr springs t pto

ejector ram tailgate (at the end)

×××

wire rope ejector plate (exit)

i washing (j cloth)
k lubrikation system
container lift
m motor
n starting
o ram leaks (o rings)
p packer plate
pc packer plate
q qontrols
r resting rods

g gearbox h wheels hy hydraulic system i air pipe, system

a chassis
b brakes
c clutch
cb cab
d differential
e electrical
f fuel

d up E Elsewhere (but	More than 2 months) included in numbers)
L Long laid	(More than )
Spares	
Sp	
S Service	
P Annual	Police test
B Body M Mechanical,	e. chassis
Σ	. <u></u>
B Body	repairs

Chart of vehicle defects. Mumbai

DD-1.1.2 Data from Bandra Garage October 1993

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31																						

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Observations: Older vehicles kept as spares when sufficient vehicles are available Note: Servicing for new vehicles is done by supplier (BML)

KEY

<b>m</b>	Body repairs	Σ	Aechanical,	i.e. cha	M Mechanical, i.e. chassis P Annual F	Polici	e test	Police test S Service	Sp	Sp Spares	- 1	d pg	L Long laid up (More than 2 months)	
æ	chassis	Ð	electrical		air pipe, system	_	notor	<u>ـ</u>	σ	qontrols		3	u rams - uther (not leaks) z	tailgate lock (at the
Δ	brakes	ч	fuel		washing (j cloth)	_	start	starting	_	resting rods	ø	>	rust (vanishing steel)	end)
ပ	clutch cb cab	O	gearbox	¥	lubrikation syste	о Е	ram	leaks (o rings)	Ø	steering	steering spr springs w wire rope	>	vire rope	
τ	differential	_	wheels		container lift	2		packer plate no chain	+	oto		×	ejector plate (exit)	

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DD-1.1.3

**Data from Bandra Garage** November 1993, including summary table according to maintenance categories. The key to the symbols is the same as on the chart for October 1993.

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page DD-4

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Servicing	0	0	0	0	4	11	0	0	0	0	0	0	0	0	0	0	0	0	-	1	0
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TOTAL	0	10	14	18	15	19	1	9	3	6	2	-	-	5	2	3	0	3	24	5	24

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Appendix DD-1.2 Charts of vehicle defects, Prabhadevi Garage, Mumbai City

DD-1.2.1 September 1994

MAINTENANCE RECORD TATA AND ASHOK LEYLAND DUMPER -PLACERS IN PRABHADEVI GARAGE

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	Reg <sup>n</sup> No.	7958	7960	7961	7964	8043	8044	5733	5734	8848	9880	8891	8893	1377	1378	1379	1380	1383	1384	1392	1399	1402	1395	8045	ks unser
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MAINTENANCE RECORD TATA AND ASHOK LEYLAND DUMPER PLACERS IN PRABHADEVI GARAGE

DD-1.2.1 September 1994 continued

			I				l leak																			
	KEY		S Service	N/A/B/C	P Preparation	for test	Σ	<b>b</b> brakes	c cab	d steering	e electrical	f fuel	system	<b>g</b> gearbox	h chassis	frame	m motor	r radiator	s starter	t clutch	<b>u</b> universal	joint	x exhaust			
:	Avail	%	29	29	93	87	40	37	06	77	100	06	53	80	47	100	100	100	97	100	100	100	100	97	87	
	Repair	finished			1/10/94				1/10/94			6/10/94													6/10/94	
	30		>	^	Hg	^	^	^	SB	^	>	ェ	^	^	>	^	^	^	^	^	^	^	`	1	Mc	4
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	27		1	^	^	1	Me	^	1	1	1	1	^	1	Hc	^	^	^	^	^	^	^	^	1	>	2
4	56		>	^	^	^	Mc	^	^	^	^	>	>	^	유	^	>	^	^	^	^	^	`	1	^	2
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	Reg	No.	7958	7960	7961	7964	8043	8044	5733	5734	8848	8890	8891	8893	1377	1378	1379	1380	1383	1384	1392	1399	1402	1395	8045	riceable
	Make		A.L.	A.L.	A.L.	A.L.	A.L.	A.L.	TATA	TATA	TATA	TATA	TATA	TATA	TATA	TATA	TATA	TATA	TATA	TATA	TATA	TATA	TATA	TATA	A.L.	Trucks unserviceable
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DD-1.2.2 October 1994 MAINTENANCE RECORD FOR 28 MULTIPACK COMPACTORS IN PRABHADEVI GARAGE

The date of registration (column 2) would not normally be included in a maintenance record The Key to the symbols is on the continuation of this table

availability percent	50	20	75	94	0		2 88	s 75	88	69	63	94	69	63	69	81	88	63	31	81	81	63	50	100	63	100	94	69
19		۵			∢		SNBz	BoMs		Sp					Mc		Sp				Md							ā
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7		۵	SNH		⋖	Bu										Mm				SNH	SB		Sp	Sp				
9		۵.			∢		Bz	Mm	BvMv		Mm				SN			Mcb			McbSB							
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4	⋖				⋖									Σ								西西	т		Sc			0
က	Σ				⋖									BZ	BZ					BZ		ä	BZ		Sc			0
2	Σ				⋖				Sp					Bz						Bz		BtSB	Bz		Bt,cb			
_	Σ				A				Mz					Msp		Вр						BtSB	Bz		Br			
Start of problem	5/9/94				5/9/94									30/9/94		27/9/94						29/9/94	9/8/94		30/9/94			
Date of req	19/10/92	21/11/92	30/11/92	15/12/92	15/12/92	18/12/92	18/12/92	19/12/92	19/12/92	28/12/92	28/12/92	28/12/92	28/12/92	28/12/92	2/1/93	2/1/93	7/4/93	23/4/93	27/4/93	27/4/93	28/4/93	29/4/93	28/4/93	25/5/93	26/2/93	27/5/93	31/5/93	00/ 1/ 70
Day Vehicle	+	1076	1078	1080	1081	1085	1086	1087	1088	1091	1092	1	1094	1095	1096	1098		1173	1178	1179	1180	1183	1185		1199	1203	1209	0,0,

GE	KEY	Capitals	A accident	B body	M mechanical	P Annual police test	S Servicing - N/A/B/C/H	<b>Sp</b> spare	Lower case	a chassis	b brakes	c clutch cb cab	d differential, rear axle	<b>f</b> fuel	g gearbox	<b>h</b> wheels	<b>m</b> motor	n starter	o hydraulic leak [o-rings]	p packer plate	q hydraulic controls	r general repairs	s steering	t PTO	v electrical	w wire rope	x ejector plate	y hydraulics	z tailgate
'I GARA	Avail <sup>y</sup> per cent	73	87	40	27	0	47	93	80	93	87	33	93	93	100	93	40	100	87	100	93	8	09	80	8	53	09	73	67
PRABHADEVI GARAGE	Problem continued until					after 21/11						4/11/94														1/11/94			
	31		Bz		Mbcs	A	P,Bt			Sp	Š	Mm														MgBw			
CCKS	30	Mf	Sp			A	Ъ					Mm							Sp									Bz	Sp
COMPACTOR TRUCKS AT	29				S <sub>NH</sub>	٧	Bq					MmBt									Во					B.	$S_{\rm C}$		Bz
MPACI	28	Mf			Д	A	Вq					MmBt							$S_{A}$								${\sf S}_{\scriptscriptstyle{ m C}}$		Bqr
	27				Ь	А	Ва					MmBt											Во				$MspS_{\mathtt{C}}$		
NCE RECORD	26	Mf			Д	٧						MmBt		S <sub>N</sub>					Mc				Во				McS <sub>C</sub>		
H R	25			۵	Ь	٧						Μ̈́											Во	Bq	B≪		$\mathbf{S}_{\mathrm{C}}$		S <sub>N</sub>
NAN	24			۵	Д.	٧			Md			Mm											Во	Sp		Вр	$McS_{c}$		
MAINTENA	23			۵	Ь	٧	By				Мb	Mfm					Mg						Во			ŝ		$\mathbf{S}_{\mathrm{c}}$	
ž	22			۵	Ъ	۷	SB									Mb	BtSA					SN				S		$S_{\rm c}$	
continued	21			۵	۵.	4	Μ'n										ă							Sp		Sp		$S_{\rm c}$	
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er 19	18			۵		۷			S <sub>H</sub>								Mfg			Sp				Во	S	Во			
October 1994	17	ByMs	Ь	а.		4			S <sub>N</sub> BoMs				Boy				Mg					Md							Ву
DD 1.2.2	Day Vehicl	1069	1076	1078	1080	1081	1085	1086	1087	1088	1091	1092	1093	1094	1095	1096	1098	1162	1173	1178	1179	1180	1183	1185	1198	1199	1203	1209	1210

# Appendix DD-1.3 Vehicles in service, May to October 1994 Ahmedabad Central Workshop

These records show the number of vehicles in service on each day for three months in 1994. May is one of the hottest months, July is during the monsoon, and October has a less extreme climate. Where the data is available, the total number of the particular type of vehicle based at the workshop is shown. The vehicles are operated on a seven days a week basis, with Sunday being the same as any other day. These records do not exactly indicate availabilities, because on some days there may be more vehicles ready for duty than are actually needed and used.

# 1. JCB - Front loader and backhoe.

							D	ay in	mont	h						W-11-12-12-12-12-12-12-12-12-12-12-12-12-
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Month																
May	2	2	2	2	2	2	3	2	3	3	3	3	2	3	2	3
July	2	3	2	3	2	3	4	2	3	1	3	2	3	2	3	2
Oct	3	3	3	3	3	3	3	3	3	3	2	2	2	2	2	2

							Day	in m	onth							]
	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Ave
Month																
May	3	3	3	3	2	2	2	2	2	3	3	3	1	3	3	2.48
July	3	3	3	3	3	3	3	2	3	3	3	3	3	3	3	2.71
Oct	2	2	2	2	2	4	2	2	2	2	2	2	2	2	2	2.39

2. JCB tipper - Open tipper truck loaded by JCB

•	•			•••			D	ay in	mont	h						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Month																
May	8	8	8	8	7	7	10	8	11	12	12	12	8	12	8	12
July	8	8	8	8	8	2	2	2	2	4	4	4	4	4	4	4
Oct	14	12	12	12	12	12	12	12	12	12	12	12	12	12	12	8

		************					Day	in m	onth	*						
	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Ave
Month																
May	4	4	4	4	8	8	6	6	6	4	4	4	4	3	3	7.19
July	12	4	4	12	4	4	4	8	4	4	4	4	4	3	4	5
Oct	8	12	12	8	12	12	12	12	12	4	8	12	12	12	12	11.3

3. Large roll-on roll-off [hook lift] trucks Total number - 18

					Υ			ay in	mont	h						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Month																
May	11	11	11	10	12	6	6	11	10	6	6	10	8	11	11	11
July	10	11	8	6	10	10	6	10	10	7	6	6	10	10	10	10
Oct	8	8	8	10	10	10	8	10	8	10	8	6	6	10	8	6

							Day	in m	onth							
	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Ave
Month																
May	10	11	12	11	11	10	9	8	11	11	6	10	6	8	10	9.52
July	6	10	10	11	11	6	11	10	8	7	11	11	11	10	6	9.0
Oct	6	10	8	8	7	6	5	8	7	8	8	8	6	9	10	7.90

4. Small roll-on roll-off [hook lift] trucks Total number - 3

							D	ay in	mont	h						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Month																
May	1	1	1	1	1	1	1	1	1	1	1	1	1	2	2	2
July	1	1	1	1	1	1	1	1	1	1	2	2	1	2	2	2
Oct	2	2	2	2	2	1	1	1	1	1	1	1	2	1	1	1

							Day	in m	onth							
	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Ave
Month	1															l
May	1	1	3	2	2	3	2	1	1	2	2	2	2	2	2	1.52
July	1	1	1	1	1	2	2	1	2	2	2	-	2	2	1	1.35
Oct	1	1	1	1	1	2	0	0	1	2	2	2	2	1	2	1.32

5. Compactor trucks Total number 6

•							D	ay in	mont	h						
	1	2 3 4 5 6 7 8 9 10 11 12 13 14 15 16														
Month																
May	3	3	4	4	3	3	3	3	3	4	4	4	4	4	2	4
July	3	4	4	4	4	4	4	4	4	4	4	3	4	4	4	4
Oct	4	3	4	3	4	3	4	4	4	3	3	4	4	4	4	3

							Day	in m	onth							
	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Ave
Month																
May	4	3	3	3	3	2	3	3	1	3	3	3	3	4	4	3.23
July	4	4	4	4	4	4	4	3	4	4	4	4	4	4	3	3.87
Oct	4	4	4	4	4	4	4	4	3	4	4	4	3	3	3	3.68

6. Large dumper-placer [skip lift] trucks Total number - 3

							D	ay in	mont	h						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Month																
May	2	2	2	2	1	1	2	2	2	1	1	2	1	2	2	2
July	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
Oct	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2

							Day	in m	onth							
	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Ave
Month																
May	2	1	2	2	2	1	1	2	2	2	2	2	2	2	2	1.74
July	2	2	2	2	1	2	2	2	2	2	2	2	2	2	2	1.97
Oct	1	2	2	2	2	2	2	2	2	2	2	2	2	2	2	1.97

7. Small dumper placer [skip lift] trucks Total number - 4

					·											
							D	ay in	mont	h						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Monti	h															
May	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
July	0	0	0	1	1	1	1	0	0	0	0	0	0	1	0	0
Oct	2	1	2	2	2	2	2	2	1	1	1	2	2	1	1	1

		Day in month														
	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Ave
Month																
May	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0.03
July	0	0	0	0	1	0	0	0	0	0	1	1	0	0	0	0.26
Oct	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	1.78

8. Refuse rickshaw - three wheeler with tipping box Total number - 24

		Day in month														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Month																
May	11	13	11	12	11	13	13	12	13	12	12	10	11	12	12	12
July	8	7	8	4	10	6	11	11	11	11	10	10	6	6	7	6
Oct	12	12	12	12	6	6	6	8	8	8	9	7	10	12	11	11

		Day in month														
	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Ave
Month																
May	11	11	12	11	6	0	0	5	11	12	12	13	11	13	11	10.5
July	7	6	5	5	13	13	13	14	13	13	13	12	12	12	6	9.32
Oct	14	12	13	13	10	11	10	10	14	12	11	12	11	11	11	10.5

Calendar for 1994 - to indicate whether there is a pattern according to day of the week

aioriaai		1 1001 to maiotic miotic a patient accounting to any or are														
		Day in month														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Month																
May	Su	М	Tu	W	Th	F	Sa	Su	М	Tu	٧	Th	F	Sa	Su	M
July	F	Sa	Su	М	Tu	W	Th	F	Sa	Su	М	Tu	W	Th	F	Sa
Oct	Sa	Su	М	Tu	W	Th	F	Sa	Su	М	Tu	W	Th	F	Sa	Su

		Day in month													
	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Month					٤.										
May	Tu	W	Th	F	Sa	Su	М	Tu	W	Th	F	Sa	Su	M	Tu
July	Su	М	Tu	W	Th	F	Sa	Su	М	Tu	W	Th	F	Sa	Su
Oct	М	Tu	W	Th	F	Sa	Su	М	Tu	W	Th	F	Sa	Su	М

The average numbers shown on the right end of the tables do not necessarily lead to availability data, since a vehicle may be unused on a particular day because of a decision by a supervisor, not just because it is awaiting repair. The results shown here do indicate the degree of utilisation of each type of vehicle, and could be used in estimations of the costs of the different methods.

# Appendix DD-2.1 Stores supply survey

This survey was based on data from one garage regarding the ability of central stores to provide the parts requested, for October 1993.

Day in October	Number of items indented at central stores	Number of items that were not available at central stores	Percentage of items requested that were supplied
1	7	6	14
4	17	12	29
5	8	5	38
6	8	3	63
7	10	3	70
8	9	6	33
9	10	5	50
11	9	5	44
12	8	5	38
13	7	3	57
14	7	4	43
15	9	9	0
16	10	7	30
18	9	7	22
19	9	6	33
20	7	5	29
21	8	4	50
22	6	4	33
24	10	7	30
25	7	5	29
27	10	5	50
28	10	5	50
29	20	4	80
30	5	3	40
TOTAL	229	131	43

It shows that, over the whole month, the central stores were able to supply the parts requested on only 43% of the occasions that they were requested. The method of recording the data is important here because it may be that when a request is made some, but not all of the requested parts of one particular type can be supplied. The table above is according to type of item (i.e. if five filters were requested but only two supplied, the entry in the table above would show that the order had been supplied). A better method of analysis might be to regard each object as an individual item, whether it is a washer or a large component, so that the "total" row at the bottom of the table shows the number of objects supplied.

# Appendix DD-2.2 Maintenance staff at Bandra garage

Name of gang	Number of	Makeup of gang	Total
	gangs		manpower
Service	1	1 fitter	
		1 labourer	
		1 oiler and greaser	
	<u> </u>	2 washermen	5
Welding	2	2 welders	
		1 labourer	6
Carpentry	1	1 carpenter	
		1 labourer	2
Tyres	1	1 tyreman	
-		1 tyre pressure man	
		2 labourers	4
Painting	1	1 painter	
		1 labourer	2
Electrician	2	1 electrician	
		2 labourers	6
Breakdown	2	2 fitters	
		6 labourers	16
Repair gangs	7	mechanics	
		fitters	
		labourers	24

# Appendix DD-2.3 Servicing and docking schedules

# MUNICIPAL CORPORATION OF GREATER BOMBAY TRANSPORT BRANCH

# MONTHLY MAINTENANCE SCHEDULE

Date .....

Veh.	<u>Reg. No.: </u>	
	Note: 1) Figures in brackets indicate number of greasing	
	2) The vehicle should be thoroughly washed and	I cleaned before servicing work is taken
	in hand.	
	3) A road test should be performed after the serv	vicing is over and report duly filled in
	here.	
	4) Strike off whichever is not applicable and put	a tick mark on the work done.
Sr	Description	Report
No.	Description	report
1.	Change oil in sump. Drain off while still hot. Use SAE 30 oil.	Changed/Not changed
		litres
2.	Check oil level in injection pump and governor housing, top up	Checked/Not checked
	if necessary	Topped up withlitres
3.	Check oil level in gearbox. Top up if necessary. Use SAE 90.	Checked/Not checked
		Topped up withlitres
4.	Lubricate with oil can	
	i) controls to injection pump	Lubricated/Not lubricated
	ii) linkages of foot and hand brakes	Lubricated/Not lubricated
	iii) felt pads of clutch release bearing sleeve (some drops only)	Lubricated/Not lubricated
	iv) clutch linkages	Lubricated/Not lubricated
	v) door hinges, outer door handles, door latches,	
	dovetails/strike plates	Lubricated/Not lubricated
5.	Grease with grease gun	Whether greased or not
	i) accelerator pedal bushing (1)	Yes/No/Obstruction
	ii) clutch pedal bushing (1)	Yes/No/Obstruction
	iii) brake pedal bushing (1)	Yes/No/Obstruction
	iv) propeller shaft U joints (3)	Yes/No/Obstruction
	v) propeller shaft centre bearing (1)	Yes/No/Obstruction
	vi) propeller shaft sliding yoke (1)	Yes/No/Obstruction
	vii) king pins (4)	Yes/No/Obstruction
	viii) tie rod ends (2)	Yes/No/Obstruction
	ix) drag link ends (2)	Yes/No/Obstruction
	x) front spring pins (6)	Yes/No/Obstruction
	xi) rear spring pins (6)	Yes/No/Obstruction
	xii) apply grease on helper spring brackets (4)	Yes/No/Obstruction
	xiii) hand brake level mounting bracket (1)	Yes/No/Obstruction
	xiv) intermediate level shaft (2)	Yes/No/Obstruction
	xv) upper ball socket (for	Yes/No/Obstruction
	xvi) swivel pin of tipping for rear (2) tipper)	Yes/No/Obstruction
6.	Check oil level in rear axle,	Checked/Not checked
	top up, if necessary, with GP90 oil.	Topped up withlitres
7.	Lubricating water pump with bearing grease	Lubricated/Not lubricated
8.	Clean engine oil filter.	Cleaned/Not attended
	Fill up filter with app. 0.5 litre oil	filled litre oil
9.	Clean the prefilter at fuel pump	Cleaned/Not attended
10.	Check brake fluid level in master cylinder.	Checked/Not checked
	Top up if necessary	Topped up with litres

Sr	Description				Rep	ort			
No.						i ·			
11.	Check and tighten if necessary								
	i) U bolts of front and rear spri							lot atte	
	ii) Bolts of spring pin-lock plate	es					nd tig	htened	/Not
						nded			
	iii) Wheel nuts				Che	cked a	nd tig	htened	/Not
						nded			
	iv) Mounting bolts of steering go	ear assembly			Che	cked a	nd tig	htened	/Not
					atte	nded			
12.	Drain off condensed water from	air tank			Dra	ined/N	ot atte	nded	
13.	Clean oil bath air filter and fill up	to correct level	with S	AE-30			lot atte	ended	
	oil				Fille	ed	litres		
14.	Check chassis frame for cracks				OK/	Attend	ded/No	ot atter	ded
15.	Check and attend								
	i) battery mountings				OK/	Attend	ded/No	ot atter	ded
	ii) head lights				OK/	Atten	ded/No	ot atter	ded
	iii) parking lights				OK/	Atten	ded/No	ot atter	ded
	iv) stop lights				OK/	Atten	ded/No	ot atter	ided
	v) blinkers				OK/	Atten	ded/No	ot atter	ided
	vi) brake lights				OK/	Atten	ded/No	ot atter	ıded
	vii) wiper machine				OK/	Atten	ded/No	ot atter	ided
	viii) electric horn/bell				OK/	Atten	ded/No	ot atter	ıded
	ix) dipper				OK/	Attend	ded/No	ot atter	ided
16.	Clean battery terminal. Tighten a	nd smear Vaselii	ne/petr	oleum					
	jelly		•		OK/	Atten	ded/No	ot atter	ıded
	Examine	Cell	1	2	3	4	5	6	ŀ
	Battery No.	Sp. Gr.							
	ř	Voltage							1
	Check electrolyte level and top up		ater		OK/	Check	ed/No	t checl	ked
								lit	
17.	Check level of hydraulic fluid in	tipper tank and to	on un.		_	-	Not che		
•			- F - F					lit	res
18.	Check fan belt tension and adjust							ot atter	
	Names								
	Fitter I								
	Auto Wireman								
	Greaser								
	Labourer								
	The above work was carried out u	ınder my supervi	sion		_			• • • • • • • • • •	
					Fore	eman			

# MUNICIPAL CORPORATION OF GREATER BOMBAY

# DOCKING SCHEDULE "A" (4000 km) FOR HEAVY VEHICLES

	NoReading	DateFitter's name
Sr.	Details of Work	Report
No. 1.	Check gear oil level; top up if necessary	Attendedlitres / Not attended
2.	Check differential oil level; top up if necessary	Attendedlitres / Not attended
3.	Check steering oil level, top up if necessary	Attendedlitres / Not attended
4.	Check brake oil level in master cylinder; top up if necessary	Attendedlitres / Not attended
5.	Lubricate spring of clutch release bearing	Attended / Not attended
6.	Check and lubricate accelerator spring	Attended / Not attended
7.	Remove fuel tank strainer, clean and refit	Attended / Not attended
8.	Remove dirt/dust from primary and secondary filters	Attended / Not attended
9. 10.	Remove water separator, clean it, replace gasket and refit Check central bolts of all suspension springs (except	Attended / Not attended
11.	Leyland vehicles) Check bolt and lock pin of shackle bracket and tighten if	Attended / Not attended / OK
11.	necessary	Attended / Not attended / OK
12.	Check steering free play and adjust	Attended / Not attended / OK
13.	Clean slack adjuster and grease it	Attended / Not attended
14.	Check sound of compressor	Attended / OK / Not OK
15.	Check for leakage in compressor lubrication connections	
	and correct if necessary	Attended / OK / Not OK
16.	Check compressor inlet hose; replace if necessary	Attended / Not attended
		OK/ Replaced
17.	Check and tighten compressor mounting nuts and bolts	Attended / Not attended
18.	Paint/touch up the body wherever necessary	Attended / Not attended / OK
19.	Remove water from air filter of brake system	Attended / Not attended
20.	Check the condition of seats and repair if necessary	Attended / Not attended / OK
	signe	d
		fitter
	above works have been carried out satisfactorily directly under arks on the vehicle:	my supervision.
	signe	d
I hav	we checked the following points from the above works:	
	1) Free play of steering	
	2) Condition of seats	
	3)	
	4)	
	signe	d Sub-engineer

# MUNICIPAL CORPORATION OF GREATER BOMBAY EX. ENG TRANSPORT - CITY

# Docking Schedule "B" (8000 km) for heavy vehicles

Veh. N	0	Date
KM rea	nding	Fitter's Name
Sr.	Details of work	Report
No.		
1.	Remove oil pan and clean it	Attended / Not attended
2.	Clean oil sump strainer	Attended / Not attended
3.	Replace starter with O.H. (overhauled) unit	Attended / Not attended
4.	Refit the oil pan with new	Attended / Not attended
5.	Replace dynamo with O.H. unit	Attended / Not attended
6.	Check the coupling of fuel injection pump for play	OK/Not OK/Replaced
7.	Remove and clean fuel line from fuel tank to feed pump and	
	refit with new banjo washers	Attended / Not attended
8.	Remove and clean fuel line from feed pump to filter and refit	
	with new banjo washers	Attended / Not attended
9.	Remove and clean fuel line from filter to injection pump and	
	refit with new banjo washers	Attended / Not attended
10.	Check and tighten delivery valve holders at fuel injection	
	pump	Attended / Not attended
11.	Check and tighten overflow lines joints	Attended / Not attended
12.	Check and tighten brake fluid line joints (Not for A/L [Ashok	
	Leyland])	Attended / Not attended
13.	Check the metal brake fluid lines for wear and repair if	Attended/Not attended
	necessary	OK/repaired
14.	Check and tighten bleeding nipples	Attended / Not attended
15.	Check and tighten wheel cylinder mounting bolts	Attended / Not attended
16.	Check and adjust brakes	OK/Adjusted/Not attended
17.	Check and adjust hand brake	Attended / Not attended
18.	Check and replace if necessary the engine foundation	OK/Adjusted/Not attended
19.	Check tie rod ends	OK/Not OK/Not attended
20.	Check, record and adjust tappet clearance if necessary	

cylinder		I	]	I	III		
valve	In	Out	In	Out	In	Out	
Original							
Adjusted							
cylinder	I	V	,	V	1	Л	
valve	In	Out	In	Out	In	Out	
Original							
Adjusted						(	

21.	Check and tighten the heat exchanger bolts (TATA/TMB)	Attended / Not attended
22.	Replace tappet cover packing	Attended / Not attended
23.	Clean radiator fins with compressed air (Blow from engine	
	side)	Attended / Not attended
24.	Check the tightness of driving head nuts and axle shaft nuts	Attended / Not attended
25.	Check the tightness of front and rear spring brackets	Attended / Not attended
26.	Check and tighten spring claiming bolts	Attended / Not attended
27.	Check and tighten shock absorber mounting bracket bolts	Attended / Not attended
28.	Clean compressor fins from oil sludge and dust	Attended / Not attended
29.	Check the year hole in the top cover for unloader valve is not	
	blocked	Attended / Not attended

Sr.	Details of work	Report
No.		
30.	Check the travel of push rod and ensure that it is at its	
	minimum	Attended / Not attended
31.	Lubricate the four grease points of slack adjuster	Attended / Not attended
32.	Check the electrical connection and correct operation of brake	
	light switch	Attended / Not attended
33.	Check all brake hoses for any leakage	Attended / Not attended
34.	Check for any damage to steel air pipe, replace if any	Attended / Not attended
35.	Check the rubber gaiter is in good condition for hand control valve, graduated HCV. Operate the lever and check proper	
	functioning	Attended / Not attended
36.	Check the pneumatic wind off connector is in good condition (only for fail safe system).	Attended / Not attended
37.	Check the rubber gaiter for quadruple system protection valve (Dualline system).	Attended / Not attended
38.	For dual brake valve, lift the boot from mounting plate and apply few drops of engine oil between mounting plate and	
	plunger	Attended / Not attended

<u>Fitter</u>

Signature

The above work was carried out satisfactorily directly under my supervision. I have checked the following points:

- 1) Bolts of oil pump strainer
- 2) Adjusted tappet clearances
- 3) Adjusted push rod travel of brake chamber

Asst. Foreman/Foreman

Sub-Engineer (

**REMARKS**:

### MUNICIPAL CORPORATION OF GREATER BOMBAY (TRANSPORT BRANCH, CITY)

### DOCKING SCHEDULE "C" (16000 KM FOR HEAVY VEHICLES)

	VEHICLE NO	O				DATE		
	FITTER'S NA	AME						
	KM READIN	G	•••••					
Sr. No.	Details of work			Rep	ort			
1.	Change engine oil, Drain off when milky grade superior quality her vehicles except for compactors and Change oil in gear box. Drain of	avy duty engine and dumper plac	oil) (All cers.)		ended / ]	Not atter	nded	
	the drain plug.		••	Atte	nded / ]	Not atter	nded	
3.	Change the oil in the differential hot.	al. Drain off wh	ile it is	Λtta	nded / l	Not atter	nded	
4.	remove and clean injectors, cherecord, and refit injectors	ck injector press	sure,	Alle	nucu / i	inot atter	ided	
		Cylinder No.	I	II	III	IV	V	VI
		Pressure						
		L	[			<u> </u>	L	
5.	Replace the primary fuel filter e	element		Rep	laced / 1	Not repla	aced	
6.	Remove injector pipes, clean all	l pipes by blowing	ng					
-	compressed air through them.	1 6 11		Atte	ended / ]	Not atter	nded	
7.	Remove and clean overflow line	es and refit with	new					
8.	banjo washers Replace clutch plate with service	ed one		Ren	laced / l	Not repla	aced	
9.	Replace clutch release bearing	ed one.				Not repla		
10.	Replace the locking wire of the	clutch fork		•		Not repla		
11.	Replace oiled felt strips in the c		eeve			Not repla		
12.	Replace pressure plate assembly							
13.	Check and tighten back plate m	uts and bolts (br	ake					
	system)					Not atter		
14.	Check brake linings, change if					Not atter		
15.	Lubricate brake shoe return spri		ps of oil			Not atter		
16.	Replace shock absorber rubber b	bushes				Not repla		
17.	Replace radiator foundation	d maan ssith haar	a. dut.	кер	raced / .	Not repla	aceu	
18.	Repack wheel bearings front an bearing grease	d fear with heav	y duty	A tto	nded /	Not atter	ndod	
19.	Replace oil seals of front and re	ar huh				Not replace		
20.	Replace bearing (wheel bearing		מ	Rep	iaccu / .	riot repri	accu	
20.	adjusting nut	, rock or ocurring	>	Ren	laced /	Not repla	aced	
21. i)	Add washing soda to radiator w	ater, run the en	gine for			r		
	10 minutes, drain the water from			Atte	nded /	Not atter	nded	
ii)	Refill fresh water into radiator,							
•	minutes, drain the water from l			Atte	ended / ]	Not atter	nded	
iii)	Refill the radiator with fresh wa					Not atter		
22.	Replace all radiator hoses and t	heir clips				Not atter		
23.	Replace the fan belt			_		Not repla		
24.	Lubricate speedometer cable and	d refit				Not atter		
<b>25</b> .	Adjust head light focusing			Atte	nded /	Not atter	nded	

Sr.	Details of work	Report
No.		
26.	Replace vehicle number plate	Replaced / Not replaced
27.	Attend the body building work if necessary	Attended / Not attended
	HYDRAULIC BRAKES SYSTEM	
1.	Remove master cylinder, dismantle it with care, clean	-
	the parts, assemble with a new kit, refit on vehicle	Attended / Not attended
2.	Replace w.c. (wheel cylinder) kit front	Replaced / Not replaced
3.	Replace w.c. (wheel cylinder) kit rear	Replaced / Not replaced
4.	Remove and clean brake oil container and refit	Attended / Not attended
	PNEUMATIC SYSTEM	
1.	Check the compressor head securing bolt, cover bolt and	
	mounting bolts for correct tightness.	Attended / Not attended
2.	Check for leak through oil seal of compressor and	
	change it if necessary.	Attended / Not attended
3.	Check whether worm shaft locks for all slack adjusters	
3.	are functioning properly.	Attended / Not attended
		ASSTT. FOREMAN
I have r	personally checked the following points and with observation	ons as mentioned below:
(i)	Removed (old) clutch plate	
(ii)	The wearing of brake liners	
(11)	1110 (10011119 02 0111110 11111111111111111111	·
(iii)	All the parts mentioned in this form have been replaced a	
	case of an emergency:	
	(a)	
	(b)	
	(c)	
	ÇI II	B-ENGINEER
	501	(GARAGE)
		(UARAGE)
		•

### [Extra servicing for compactor trucks]

### MUNICIPAL CORPORATION OF GREATER BOMBAY TRANSPORT (CITY) BRANCH

### 1000 KM / 50 Hours / 150 Hours HYDRAULIC SERVICING AND MAINTENANCE SCHEDULE

			REMARKS
1.	Remove, clean and refit the filter	Attended / Not attended	
2.	Check PTO mounting bolts, tighten if loose	Attended / Not attended	
3.	Lubrication of tailgate hinges	Attended / Not attended	
4.	Greasing of all pivot pins		
	i) Packer cylinder mounting pins	Attended / Not attended	
	ii) Push out (ejector) cylinder mounting pins	Attended / Not attended	
5.	Check the cylinder mounting pin lock bolts	Attended / Not attended	
6.	Check the slider pin locks	Attended / Not attended	
7.	Check cylinder eye bolts	Attended / Not attended	
8.	Check the tilting rope holding pins	Attended / Not attended	
9.	Check rope holding pins and knuckle joints	Attended / Not attended	
10.	Greasing of container arm hinge pin and	·	
	tailgate hinge pin	Attended / Not attended	
11.	Check free movement of manual hopper	Attended / Not attended	
12.	Check the looseness of all hydraulic		
	connections/hoses etc.	Attended / Not attended	
13.	Checking and resetting hydraulic pressure if		
	necessary	Attended / Not attended	
14.	Check and replace suction hose pipe if		
	necessary	Attended / Not attended	
15.	Lubrication of all hydraulic operating levers	Attended / Not attended	
16.	Lubrication of sliding channels	Attended / Not attended	
17.	Check hydraulic tank filler and its seal	Attended / Not attended	
18.	Filter hydraulic oil in every "B" servicing	Attended / Not attended	

### MUNICIPAL CORPORATION OF GREATER BOMBAY TRANSPORT (CITY) BRANCH

### 16000 KM / 500 HOURS HYDRAULIC SERVICING AND MAINTENANCE SCHEDULE

### **REMARKS** 1. Replace all filters Attended / Not attended 2. Drain and refill hydraulic oil Attended / Not attended Open all the cylinders and replace seals Attended / Not attended 3. Dismantle control valves DV?RV and replace 4. "O" rings if necessary Attended / Not attended 5. In addition attend 1000km/50hr/150hr schedule

### Appendix DD-2.4 Breakdown Report form

### MUNICIPAL CORPORATION OF GREATER BOMBAY TRANSPORT BRANCH

### **BREAK DOWN REPORT**

J.E. Garage	
Name of garage	REPORT FROM TRAFFIC SECTION
Vehicle No	Date
KM reading	Type
Last S & D type N A B C D Date .	KM reading
Time of breakdown	Breakdown register serial number
Place of breakdown	
Nature of defects (as reported by driver)	
	signed
	Junior Engineer
To Executive Engineer (Transport)	REPORT FROM MAINTENANCE SECTION
Name of fitter attending	
Time: From To	
Report of fitter	
Sub-engineer's findings:	
Classification (A), (B) or (C)	) Due to fault in last S & D
В	) Non avoidable
C	) Accidental
Details of artisans who attended last	Name:
S & D if the classification is (A)	Designation:
Junior Engineer's signature	Assistant Engineer's signature
Final report by Sub-Engineer (Maintenance)	

Maintenence registers

# Appendix DD-2.5 Table for scheduling preventive maintenance

framed on the 25th of the current month and submitted on 26th in three copies. Servicing and Docking Programme for the next month Logdember to be

Yes/No/Obstruction

_					
nonth	4th week 24-30	12		89	
Programme of next month	3rd week 15-23	11			
gramme	2nd week 8-15	10	n		
Pro	1st week 1-7	6			
	Projected servicing or docking schedule	8	19591 N. week 2	24065 B, week 4	
	Closing reading of the next month	7	19591	24065	
	Opening reading of the next month [3+5]	9	18772	22886	
	Expected running of the current month [(4-3)x5/4]	5	819	1179	
	Closing reading of the 24th of current month	4	80981	22650	
	Opening reading of the current month	3	17953	21707	
	Sr Vehicle No. No.	2	ABC 123	DEF 426	
	Sr No.		-	2	

workload is evenly distributed through the month. This calls for the judgement of the maintenance engineer who knows how long each service or docking is The programme for the next month may need some adjustment after it has been determined in a preliminary way by the method shown here so that the likely to take.

If the distance covered by particular vehicle in a month has been unusually low because it has been in the workshop for repairs or for preparation for the annual test, it will be necessary to increase the figure shown in column 5.

# Appendix DD-3.1 Examples of registers

readings
1. Kilometre r
rabhadevi Garage
July 1994 P

					The second name of the second												
Ser	Vehicle							July 1994									
2	No	-	2	3		21	22	23	24	22	56	27	28	29	30	31	TOTAL
F	1069	27282	27452	27533		28685	28899	A 899	28821	28943	29064	29113	29198	29290	29407	25450	2208
7	1086	34035	34035	34035		34035	34035	34035	34035	34035	34035	34035	34035	34035	34035	34035	0
18	1173	21564	21784	ــــ		21992	23109	23203	23247	23330	23384	23521	23593	23737	23828	23871	2307

Note: Servicing is shown, for example 1069 had an "A" service on 23 July when the odometer reading was recorded as 28899. (Probably misread, it is more likely to have been 28799, judging from the other readings and the fact that the third row 8 advances at or before 99.)

		TOTAL	1105	0	960
		31	130		
		30			120
		23			
		28	98		
CI.		27			
2. Fuel consumption		26	130		120
consi		25			
2. Fue	25	24	110		
ø)	July 1994	23			
Garag		22			115
Prabhadevi Garage					
July 1994		4	100		105
,		3			
		2	120		
		-			125
	Vehicle	2	1069	1086	1173
	Ser	S S	-	-	- 100

		28 29 30 31 TOTAL	9	3	10
		) 31			
		8			_
		29		3	2
		28			
		27			
⊊I		26			
ptio		25			
nsu		24			
oil co		23 24 25 26	3		
gine		21 22			
3. Engine oil consumption	94	21			
hadevi Garage	July 1994				
švi G		1.	L	L	L
hade		9			
July 1994 Prabh		6	L		L
4		8	L	L	-
y 199		_	L	-	۳
Ja		9	l	-	-
		5	$\vdash$	L	10
		33	$\vdash$	-	1
		2	-		(1)
		F		+	t
	Vehicle	2	1069	1086	1173
	Ser.	2	-	_	Ϋ́

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27			
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umptio			
4. Gear oil consumption 1994 23 24 25			
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nadevi Gar			
abha la	-		
July 1994 Prabr	T		
1994			
July 8		3	
2 2			
4			
m		L	
3			
1069 1086 1069 1069	1088	1162	1173
Ser. 18 17 1	16	17	18

Note: Gear oil use is recorded as x/y, where x is the oil used for the gear box and y is the oil used for the differential; the same grade is used for both. For example, on 13 July no oil was put into the gearbox of 1098, but 10 litres were put into the differential.

Page DD-24

Page DD-25

July 1994 Prabhadevi Garage

## 5. Ram [hydraulic] oil consumption

	TOTAL	82	15	22
	ĭ			
	31			
	99			
	59			
	28			
	27	45		
	56			
	22			
	24			
	23		15	30
	22			
94	21			10
July 1994				
	11			
	10			
	<u></u>	<u> </u>		
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	9			
	2			
	4			
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Vehicle	Š	1069	1086	1173
Ser.	Š	-	7	18

October 1994 Prabhadevi Garage 6. Kilometre readings

Ser	Vehicle							October 1994	1994								
Š	ON	1	2	3	10	21	22	23	24	22	26	27	28	29	30	31	TOTAL
-	1069	32104	32104	32119	32270	32270	32270	32270	32349	32427	32427	32460	32470	32544	32544	32615	511
7	1086	34035	34161	34212	34761	35576	35661	35747	35790	35867	35950	36030	36114	36197	36281	36367	2332
18	1173	27601	27773	27870	28174	28948	29040	29097	29097	29097	29099	29142	A-148	29275	29311	29545	1944

October 1994 Prabhadevi Garage 7. Fuel consumption

	TOTAL	860	830	838
	31		95	
	က			
	29	100		
	28		80	130
	27			
	56	78		
	25	125	110	22
994	24			
October 1994	23			
	22	125		123
	4		100	115
	3	-		
	2			125
	_	_	110	
Vehicle	No.	1069	1086	1173
Ser.	Š.	-	7	18

## **TYRE HISTORY REGISTER**

MAKE DUNLOP GATE PASS Nº TYRE N°. 12579PR89

DATE OF PURCHASE 20.3.90

Above tyre received along with vehicle No MH01 H 7716 on 20.3.90

RECEIVED FROM A.E. (Tr)

B.R.T. No. Signature	and date shop	recorder													-										
Total B.	cost		9		10		10	-	850		10		10		1375		1220		10						
	Repair	details	cut			3		*	resole		cut			3	resole		resole		cut						
epairs	Delivery	note No.	3228	20.6.90	1509	18.6.91	1523	24.6.91	405	21.4.92	1004	22.4.92	1097	6.6.92	539	28.8.92	1296	11.7.94	40	15.8.94					
Details of repairs	Name of the	tirm	M/s	Tyreline		r		×	M/s Unisol	Tyres	W/s	Tyreline		3	M/s Unisole			z	M/s	Tyreline					
	Gate pass &	Indent No.	77945	20.6.90	38632	18.6.91	38636	24.6.91	38685	7.4.92	38688	22.4.92	38699	6.6.92	33815	17.8.92	76234	15.6.94	62458	15.8.94		_			
Total	run		2107		19676		365		12772		3269		2992		1409		7729		5577		26211			2560	2560 5740
Æ Æ	reading		02107		25039		07284		21615		31870		27987		72473		40848		67274		32923			15671	15671
Removed	uo		3.6.90		17.6.91		23.6.91		5.4.92		5.6.92		25.7.92		16.8.92		19.12.92		9.4.93		4.6.94			14.8.94	14.8.94
X E	reading		0		5363		06919		08843		28601		24986		71089		33124		61697		6712			15671	15671
Fitted	e o		Original		28.6.90		18.6.91		30.6.91		22.4.92		7.6.92		27.7.92		29.9.92		22.12.92		14.4.93			12.7.94	12.7.94
Vehicle	ė Š		MH01 H	7716	MH01 H	7768	MH01 H	7698	MH01 H	7768	MH01 H	7779	MH01 H	7814	MAK	7762	MH01 H	7698	MH01 H	7688	MH01 H	000	780	1185	1185 MH01 H

to third 7729; run on last resole 40088km Km run to first resole 34920; then to second 7670;

r III Ex Eng. Tr (City) Tyre rejected due to tread damage under order form No. 9503 of 15.11.94 M/s Kumar Ent.

Appendix DD

Page DD-26

Maintenance registers

### Appendix DD-3.2 Tyre records and ways to increase tyre life

### Introduction

by A K Sarkar

Every year a large amount of money is spent on the procurement of tyres and tubes for solid waste vehicles. The tyre section is often the most neglected part of any garage or workshop. Records may not be maintained properly, sometimes no records are kept and the section is controlled by unqualified staff.

The prices of tyres are increasing day by day, and as the solid waste vehicles are to dump the refuse at disposal grounds which are full of scrap metal, nails, broken glass etc., there are chances of punctures and damage to the tyres. So, attention should be given to getting the optimum life from each tyre and thereby satisfactory service from each refuse vehicle.

### **Tyres for Solid Waste Vehicles**

There are many tyres available in the market. These tyres are specified in the following ways:

- 1. Size 900 x 20; 1000 x 12, 825 x 20 etc
- 2. Material used Nylon, Rayon
- 3. Ply ratings 12, 14, 16 ply
- 4. Pattern General, Mining etc

As most of the solid waste vehicles have gross weights of 12 to 19 tonnes,  $900 \times 20$  and  $1000 \times 20$  sizes will be suitable with 16 ply ratings.

In Prabhadevi Garage, Mumbai, for its Multipack compactors, 1000 x 20; 16 PL tyres are used. Tyre manufacturers' recommendations in respect of the tyre pressure and load on each tyre are below:

Tyre Size	Ply Rating	Tyre Pressure psi	Load on Each Tyre, Kg
900 x 20	12	85	2540
900 x 20	14	95	2730
1000 x 20	14	90	2955
1000 x 20	16	100	3170

Rayon tyres are suitable for small distances and for resoling, but the price difference between rayon and nylon is negligible and as there is only one manufacturer now making rayon tyres in India, it is better to go for nylon tyres. Mining type tyres may be used at the rear because of their gripping capacity, especially during the monsoon season.

### **Problem of Tyres in Solid Waste**

The main enemies of tyres of refuse vehicles are nails, glass, metal scraps, pieces of cups and plates, sharp edges of stones etc. Sometimes tyres are scrapped after only 5000 to 10000 kilometres because of heavy damage caused by these materials. The average life of the 1000  $\times$  20 tyres of Prabhadevi Garage is 60 000 km, which is excellent for refuse vehicles.

In the monsoon the number of punctures increases significantly compared to other seasons because of the slushy condition of disposal grounds. Statistics available from Prabhadevi garage, Mumbai are shown in figure DD-3.1.

### Tyre Records

All records regarding tyres are being kept in three registers in Prabhadevi Garage. These records help in planning, for future purchasing, stocking etc. These records also indicate the reasons for tyre failures and any bad decisions, and thus indirectly increase tyre life. They also help to stop pilferage of good tyres.

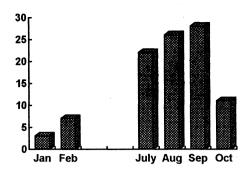


Figure DD-3.1 Variation of punctures with season (The monsoon in Mumbai is between June and September.)

The following three registers are maintained in Prabhadevi Garage:

- 1) Tyre pressure register
- 2) Tyre movement register
- 3) Tyre history register

### Tyre Pressure Register

Tyre pressure must be checked before releasing the vehicle for duty. The tyre pressure register is a very simple register and is maintained by the staff of the tyre section. Pressure is measured before the vehicle leaves the garage, and if necessary the tyre is inflated to the pressure recommended by the tyre manufacturer.

Low tyre pressure damages the side walls and the two ends of the tyre rolling surface. High pressure causes wear at the middle of the tyre surface. Both low and high pressure damage the tyre and reduce tyre life significantly. (Tyre life can be reduced by 30% if the tyres are underinflated by 15%.) Overinflation can also increase the incidence of wheel spin on soft wastes, leading to more punctures because the spinning wheels cut down through the waste until they reach something hard, which may also be sharp. The Prabhadevi Garage experienced tyre bursts due to uneven tyre pressure of the rear wheels. It has been reported in Britain that there is sometimes a tendency for tyres of the same size to be always inflated to the same pressure; the optimum pressure depends on the loading on a wheel (different between front and rear wheels) and should always be to the manufacturer's recommendation.

The recording of tyre pressures in this way adds significantly to the work of checking the tyres, but, if diligently monitored, shows the condition of the tyres (including the existence of slow punctures) and may prevent vehicles requiring a change of tyre in the middle of a shift. The example of a register shown below is for the rear tyres only; whilst serious underinflation is less obvious in a tyre that is paired with another on the rear axle, it is also useful to monitor the pressure in the front tyres on a regular basis.

### **Example of Tyre Pressure Register (20.8.94)**

	Tyre pressure found/after inflation; psi									
Vehicle No	Rear right outer tyre	Rear right inner tyre	Rear left outer tyre	Rear left inner tyre						
1198 1098 9067	80/80 50/80 80/80	40/80 80/80 65/80	80/80 80/80 65/80	80/80 80/80 80/80						

### **Tyre Movement Register**

This is an important register. It may form a part of the tyre history register. If regularly monitored it may help to stop pilferage of tyres by drivers.

### **Example of Tyre Movement Register**

Date	Veh No	Tyre No	Tyre Size	Where Fitted	Removed from Where
02/03/94	5890	JK4926	1000 x 20	RRO	-
10/03/94	6712	DUN 426	1000 x 20	-	RRO

Note: "RRO" stands for rear right outer

### **Tyre History Register**

This is the main register, showing tyre life, repairs to tyres by outside agencies, expenditure for each tyre, defects of the tyre and its movement from one vehicle to another.

It helps in the planning of the yearly procurement of tyres. For example, the Prabhadevi Garage has only 203 tyres (1000  $\times$  20) including 20% spare tyres for its 28 Multipack compactors. The Garage can buy tyres only against scrapped tyres as noted in the register and duly signed by officials. This also restricts the over purchase of tyres.

An example of a Tyre History Register is shown on page DD-3.3

There is no schedule of servicing of tyres because greasing or tightening of nuts and bolts etc. are not required. However, some visual inspection and proper inflation of tyres are essential to obtain optimum life from each tyre. Sharp materials should be removed from tread pattern and between the rear tyres before they can cause damage to the rolling surface and side walls of the tyres.

The following checks are essential

- 1) Cuts on side wall
- 2) Cuts on surface
- 3) Nails inside tyre
- 4) Distance plate to check the gap between wheel rims.

If there is any cut, tyre should be repaired immediately and not continue to be used for work because this will reduce the tyre life further.

The tyre surface should be checked visually and if it is also found from the tyre history register that it has covered its normal life it should be sent for resoling (retreading) to extend its life. However, it should not be resoled on more than one occasion.

### Conclusion

The tyre movement register and the tyre history register are very important and should be maintained strictly and precisely. This will reduce expenditure and improve the serviceability of the tyres and the refuse vehicle.

### Appendix DD-3.3 Equipment history record

Two examples of vehicle history records were studied. One was used for compactor trucks at Prabhadevi and the other for road rollers.

Vehicle history books used at Prabhadevi garage were notebooks 14cm by 17cm, and included the following information and table for writing in details about maintenance work:

Vehicle No.	MH01 H 1069					
Vehicle type C& 1611						
Engine No.						
Chassis No.	DID 025					
Wheelbase	CS 166"					
Service	Refuse					
Job Km			Issue	Parts	1	
date reading	System attended and job carried out	Fitter	slip no.	replaced	Signatur	

The form that was being used for road rollers can be taken as an example of what a comprehensive equipment history record should comprise. The record is 31 pages long, so, instead of reproducing the record in full, its contents will be described in general terms. Each type of vehicle has its own specific requirements for such a history document, so the type of information asked for and the space allocated to each type of information should vary according to the type of equipment and duty.

Considerable thought should be given to the preparation of the history document. Requests for information that can easily be found elsewhere should be avoided, as should information that is not likely to be put to an important use. The space allowed for each entry should be sufficient, suggesting that a proposed format should first be used on an experimental basis so that the space needed for each entry is reasonable. If the document is to be used regularly and last as long as the vehicle, it should be strong enough to survive regular use, with good quality paper and binding. Clerks and mechanics are more likely to look after a document that has an expensive appearance. The paper should be ruled so that entries can be made neatly and without using too much space.

The first page describes the type of vehicle, gives its number and the garage at which it is based. A list of contents then follows since the document is so large.

Page two is concerned with recording details of occasions when the record has been checked or when references have been taken from it. It has two columns, each with space to write the date, the person checking, the part of the record checked or referred to, and any remarks or instructions.

The third page is known as the equipment record, and gives many details about the machinery:

### A Purchase details:

- Sanction number and date
- Authority
- · Amount sanctioned
- Name and description of equipment
- · Manufacturer's name and address
- Year of manufacture
- · From where it was purchased

- Estimated life
- · Date of receipt
- · Garage where kept initially
- · Expiry date of warranty
- Operation manual number and location
- Service catalogue number
- Identification number

### B Technical and operational specifications

- Manufacturer's classification
- Service needed
- Special operation and maintenance instructions
- Details of major units, accessories and assemblies

### C Maintenance standard specifications - manufacturer's recommendations

• Preventive maintenance tasks and frequencies - checks, adjustments, lubrication, replacements, overhauling of units; specification of parts and lubricants.

The fourth page is known as the *transfer record*, and it allows recording of the date when the machine is transferred to a new location, the name of the new location, and the reason for transfer.

Page five is concerned with the *Engine overhauling schedule and attendance report*. Since it is likely that engines will be exchanged at least once during the lifetime of the vehicle, the record notes the engine number, type, date of installation, date of overhaul, compression pressures and main dimensions of each engine.

Pages six to ten require information about units, assembly and system overhauling or replacement. For each of the following units or items there are ten spaces for writing down when the components were overhauled:

Cylinder head assembly, fuel injectors, fuel injection pump, fuel filter, oil filter, clutch plates, clutch assembly, radiator, water pump, gear box, differential, steering assembly, and brake assembly,

A compactor truck would have a number of other components that would need regular servicing. It would be useful to indicate the type of problem that cause these components to be replaced, or whether they are replaced according to the preventive maintenance schedule, but there is the danger of requiring too much clerical work, so if the information is available somewhere, it might be better to cross reference that information rather than writing the same information twice (in two different types of record). Equipment history records are useful for determining the total costs associated with each item of plant, so it would be a useful compromise to write here the total cost of repairs and maintenance (parts and labour).

The eleventh page is entitled *battery record*. This provides space for writing the specification of battery required and details of replacements - the dates on which replacements were made, the make of each battery used, the reasons for the replacements and the condition of the replacement batteries (specific gravity, voltage and levels).

The next two pages are called the *operational record*, and there is a large amount of information that could be recorded here. One must consider the purposes that the information would be put to, and whether the information is readily available in another document. If the information system were computerised, it would be useful to have the following information in an operational record:

- hours utilised
- number of trips made,
- · weight of refuse collected,
- cost of service (based on internal charging system rates),
- value of work done.
- fuel consumed
- · engine oil consumed
- hydraulic oil consumed
- other fluids consumed
- total cost of fuel and oils consumed.

Such information could be kept on a monthly basis throughout the life of the vehicle, and would furnish useful management information about the condition, relative costs and economic life of each vehicle.

The next two pages are devoted to the Preventive maintenance schedule and attendance record. Again a great deal of information could be entered into such a record, but in the absence of a computerised system the best approach might be to record the date, odometer (km gauge) reading, type of service (if appropriate) and location where each maintenance task is carried out. This information would allow more detailed information to be found easily from other records.

A more detailed record of the maintenance work is to be written on the following five pages. This information should be kept somewhere, but it may be that the equipment history record is not the most convenient place. The information requested is

- the type of work breakdown repair, preventive maintenance (type of service or docking), overhaul, unit replacement etc.,
- the date on which the work is completed,
- · the job number,
- · the tasks performed,
- the down time (in days)
- the agency undertaking the work if a municipal workshop or garage, the man-hours spent on the work, if outside, the charge for the work,
- the spares and materials used, and their costs, if used internally.

A further ten pages are left blank for the addition of miscellaneous notes. Experience might show that it is a better use of paper and the document as a whole if more space is given to the specific types of entry mentioned above, and less to random or unstructured comments

Finally, there is a page concerned with the *scrapping* of the equipment. This begins by asking for the reasons for wanting to scrap the equipment or vehicle. It then solicits details of the proposal to scrap the vehicle - date and authority. The date of inspection by the scrap committee, the members of the committee and comments by the committee are requested next. Next come the date the tender is invited, the sanction number and date, the authority responsible, the buyer and the selling price. There is also space for an inventory of any spares or materials sold with the scrapped vehicle. Finally, there are the signatures of the people responsible for this transaction.

From acquisition, through operations and maintenance, and finally to scrapping, this is the complete history of one vehicle or machine.

### Appendix DD-3.4 List of vehicle defects

This list was compiled from records as a management monitoring exercise to investigate the problems that affected the refuse compactor trucks. The right hand column has been added to the original record to give an understanding of the time lost because of these defects.

### MUNICIPAL CORPORATION OF GREATER MUMBAI (TRANSPORT BRANCH)

### LIST OF THE VEHICLES WITH THE DEFECTS IN DETAIL

Sr. No.	Vehicle No.	Failure From	Period To	Nature of Failures	Days off road
1.	MH01-H-1069	5.4.1993		Tailgate not operating	
	- "	14.5.93	15.5.93	Ram pipe broken	1
2.	MH01-H-1706	13.4.93	15.4.93	Ram oil leakage	2
	. " -	4.5.93	4.5.93	Tailgate hook broken	1
	_ " _	5.5.93	11.5.93	Tailgate lifting mechanism	6
				hydraulic servicing	
	_ " _	20.5.93	20.5.93	Container lock	1
	_ "	31.5.93	31.5.93	Tailgate not operating	1
	- " -	2.6.93	3.6.93	Hydraulic work	1
	- " -	4.6.93	5.6.93	Intermediate lock	1
	- " -	15.6.93	16.6.93	Hydraulic servicing	1
	- "	23.6.93	26.6.93	Intermediate lock. Tailgate lock opens while	3
				loading	
	- " -	10.7.93	10.7.93	Hopper rod bent	1
3.	MH01-H-1078	12.4.93	13.4.93	Hydraulic Servicing	1
	- " -	23.4.93	23.4.93	Tailgate lock	1
	- " -	8.5.93	11.5.93	Tailgate lock	3
	- " -	15.5.93	15.5.93	Tailgate chain broken	1
	- " -	17.5.93	17.5.93	Pipe broken	1 -
	- " -	21.5.93	22.5.93	Tailgate opens while operating	1
	- " -	25.6.93	25.6.93	Tailgate chain broken	1
	- " -	2.7.93	3.7.93	Tailgate opens while operating	1
4.	MH01-H-1080	5.4.93	6.4.93	Carrier plate not working	1
	- " -	21.5.93	22.5.93	Tailgate lock. Tailgate opens	1
	- " -	24.5.93	26.5.93	Hydraulics not working	2
	- " -	14.6.93	15.6.93	- "	1
	- " -	18.6.93	19.6.93		1
	- " -	10.7.93	10.7.93	Tailgate lock opens	1
	- " -	21.7.93		Ejector cylinder bent	
5.	MH01-H-1081	7.4.93	8.4.93	Hydraulic servicing	1
	- " -	23.5.93	25.6.93	- " -	2
	- " -	7.7.93	7.7.93	PTO lever. Cylinder leakage	1
6.	MH01-H-1085	15.5.93	19.5.93	Container rope broken	4
	- " -	18.6.93	19.6.93	Both container lifting arms broken	1
	- " -	28.6.93	29.6.93	Container arm LHS broken	1
7.	MH01-H-1086	17.5.93	19.5.93	Hopper plate broken	2
	- " -	20.5.93	20.5.93	PTO pump work	1
	- " -	21.5.93	25.5.93	<u>-</u> " -	4
	- " -	3.6.93	5.6.93	_ " _	2
	- " -	17.6.93	18.6.93	Container lock	1
	- " -	25.6.93	26.6.93	Hydraulic servicing	1
	- " -	13.7.93		- " -	

Sr. No.	Vehicle No.	Failure From	Period To	Nature of Failures	Days off road
8.	MH01-H-1087	21.6.93	21.6.93	Tailgate pin	1
9.	MH01-H-1088	17.5.93	24.5.93	Hopper lifting platform bent	7
	. " -	22.6.93	24.6.93	Ejector cylinder bent	2
	_ " _	13.7.93	15.7.93	Hydraulic servicing	2
10.	MH01-H-1091	31.5.93	2.6.93	_ " _	2
11.	MH01-H-1092	17.5.93	17.5.93	Hydraulic work	1
11.	" -	14.6.93	14.6.93	Hydraulic servicing	1
		16.6.93	21.6.93	Ram oil leakage. Hopper arm rod bent	5
12.	MH01-H-1093	21.6.93	24.6.93	Tailgate lock.	3
12.	" - "	26.6.93	28.6.93	PTO not working	2
	- "	7.7.93	7.7.93	Hopper not coming down	1
12	MH01-H-1094	19.5.93	20.5.93	Tailgate chain broken	1
13.				•	
14.	MH01-H-1095 "	15.4.93	17.4.93	Hydraulic servicing	2
		12.5.93	14.5.93	- · · · · · · · · · · · · · · · · · · ·	2
		19.5.93	24.5.93	Hydraulic work	5
		19.6.93	19.6.93	Both packer cylinders not working	1
		3.7.93	3.7.93	Ram oil leakage	1
	- " -	7.7.93	9.7.93	Hopper not working	2
15.	MH01-H-1096	15.4.93	17.4.93	Hydraulic servicing	2
	- " -	2.6.93	3.6.93	Ram oil leakage. Hydraulic servicing	1
	- " -	11.6.93	14.6.93	Ram oil leakage	3
	- " -	26.6.93	28.6.93	Hopper rod bent	2
	_ "	29.6.93	2.7.93	Hopper rod bent. Tailgate lock. Ram oil leakage.	3
	- " -	7.7.93	8.7.93	Intermediate lock bent	1
	_ " _	17.7.93	21.7.93	Hydraulic servicing	4
16.	MH01-H-1098	29.5.93	31.5.93	Intermediate lock	2
10.	. " -	16.6.93	17.6.93	Hydraulic servicing	1
	_ " _	16.7.93	17.7.93	Tailgate chain broken	1
17.	MH01-H-1098	19.4.93	22.4.93	Hydraulic servicing	3
17.	" - "	4.5.93	5.5.93	Hopper pin broken	1
	"	24.4.93	3.3.73	Packer cylinder not working	1
	- "	21.6.93	21.6.93	Hydraulic servicing. Container plate bent	1
	- "	24.6.93	24.6.93	•	1
	- "			Tailgate lock opens	1
	- "	29.6.93	29.6.93	Hopper bent	1
10		12.7.93	12.7.93	Hydraulic servicing	1
18.	MH01-H-1178	11.5.93	12.5.93	Hydraulic servicing	1
	- " -	17.5.93	17.5.93	Tailgate chain	1
		29.5.93	2.6.93	Container arm not proper	4
	- "	4.6.93	5.6.93	Rear hopper rod bent. Hydraulic servicing	1
	- " -	14.6.93	14.6.93	Tailgate lock opens. Hopper not coming down	1
	- " -	17.6.93	17.6.93	Tailgate opens	1
	- " -	28.6.93	28.6.93	Hopper rod bent (vehicle sent twice during the same period)	1
	_ " _	21.7.93	21.7.93	Hopper rod bent (vehicle sent twice during the same period). Ejector cylinder piston not closing	1
		22.7.93	22.7.93	Hopper not coming down	1
19.	MH01-H-1173	25.5.93	27.5.93	PTO not working	2
	- " -	11.6.93	12.6.93	Tailgate opens	1 .
	- " -	14.6.93	21.6.93	Hopper bent	7
	- " -	30.6.93	3.7.93	Ejector cylinder not closing	3
	- " -	8.7.93	11.7.93	Ejector cylinder bent	3
	- " -	21.7.93	21.7.93	Hopper rod bent	1
	- ·	21.1.73	41.1.73	Hopper rou cent	1

<b>No.</b> 20.		From	Period To	Nature of Failures	Days off road
70	MH01-H-1183	20.5.93	20.5.93	Tilting rope pin broken	1
20.	- " -	29.5.93	31.5.93	Hopper rope broken	2
	_ " _	2.6.93	4.6.93	Ejector cylinder bent	2
	_ " _	6.7.93	6.7.93	Tailgate opens while loading	1
	_ " _	8.7.93	9.7.93	Hopper lock bent. Hydraulic servicing	ī
	_ " _	12.7.93	17.7.93	Hydraulics not working	5
	- " -	21.7.93	21.7.93	Loaded container not lifting	1
21.	MH01-H-1179	28.5.93	28.5.93	Tailgate chain broken	1
	- " -	14.6.93	16.6.93	Hopper rod broken	2
	_ " _	6.7.93	12.7.93	Tailgate opens. Hydraulic servicing	6
	_ " _	15.7.93	15.7.93	Hopper rod both side bent	1
		16.7.93	17.7.93	- · · ·	1
22.	MH01-H-1180	17.6.93	18.6.93	Tailgate opens	1
,	- " -	8.7.93	8.7.93	Container arm and hopper rod bent	1
	- " <i>-</i>	13.7.93	14.7.93	Hopper rod bent	1
23.	MH01-H-1198	9.6.93	10.6.93	Hydraulics not operating	1
	. " _	12.6.93	12.6.93	- " - ·	1
	_ " _	15.6.93	16.6.93	Tailgate chain broken	1
	. " .	16.6.93	16.6.93	Tailgate lock broken	1
	" _	22.6.93	23.6.93	Ejector cylinder piston bent	1
	_ " _	2.7.93	8.7.93	Ejector not closing and hydraulic servicing	6
24.	MH01-H-1203	11.6.93	11.6.93	Hydraulic work	1
	. " -	14.6.93	16.6.93	PTO gear not working	2
	_ " _	29.6.93	29.6.93	Hopper rod bent	2
	_ " _	8.7.93	8.7.93	Hydraulic servicing	1
25.	MH01-H-1209	24.6.93	25.6.93	Hydraulic servicing	1
	- " -	21.7.93		Hopper mounting beam work. Major work on	-
				both sides Hopper rod bent	
26.	MH01-H-1199	28.6.93	30.6.93	Hopper rod bent	2
20.	. " .	14.7.93	15.7.93	Container arm bent	1
27.	MH01-H-1162	19.6.93	24.6.93	Ejector cylinder piston bent	5
	. " -	30.6.93	3.7.93	- " -	3
	_ " _	15.7.93	17.7.93	Packer plate not working	2
	_ " _	28.6.93	28.6.93	Hopper rod bent	1
	- " -	21.7.93		Ejector cylinder not closing	_
28.	MH01-H-1210	24.6.93	30.6.93	Ejector cylinder piston bent	6
_0.	- " -	12.7.93	12.7.93	Hydraulic servicing	1